

**MEETING MINUTES**  
**OLIVE GROVE CHARTER SCHOOL**  
**BOARD OF DIRECTORS**  
**Board Retreat and Training**  
**Date: Saturday, August 22nd, 2020**  
**Time: 9:00 a.m. (Pacific Standard Time)**

**Teleconference Number:**  
631-538-0643 (281 274 036#)

**CALL TO ORDER**

Deb Willems calls the Olive Grove Charter, Inc. to order at 9:09 a.m.

**ROLL CALL**

Deb Willems-present  
Perisa Brown-present  
Hank Gallinda-present  
Jackie Heidt-present  
Lisa Morales-present

**APPROVAL OF AGENDA**

**MOTION:** Deb Willems moved to approve the Action Agenda as presented. Hank Gallinda  
Seconded.

A vote of 5-0. **ADOPTED**

Deb Willems (Y) Perisa Brown (Y) Hank Gallinda (Y) Jackie Heidt (Y) Lisa Morales (Y)

**PUBLIC COMMUNICATION ON NON-AGENDA ITEMS**

None

**PUBLIC COMMUNICATION ON AGENDA ITEMS**

None

**BROWN ACT TRAINING**

Presented by Wayne Strumpfer, Young, Minney & Corr

Review of Rules and Regulations.

Brown Act applies to meetings of the Board. The definition is when any congregation of a majority of the members of the body meet to hear, discuss, deliberate, or take action on any item of Charter School business. Deb Willems addressed the topic of recorded meetings and posting on school website. Wayne Strumpfer confirmed this is not necessary. Reviewed New Law on Charter School Transparency, meetings, social media, notice and agendas, rights of the public, closed sessions, and teleconferencing.

### **APPROVAL OF CONSENT AGENDA**

**MOTION:** Deb Willems moved to approve the Consent Agenda including Board Minutes from August 11<sup>th</sup>, 2020 as presented. Lisa Morales. Seconded.

A vote of 5-0. **ADOPTED**

Deb Willems (Y) Perisa Brown (Y) Hank Gallinda (Y) Jackie Heidt (Y) Lisa Morales (Y)

### **RETREAT/DISCUSSION ITEMS**

Discussion of Bylaws of Olive Grove Charter Schools, Inc.-reviewed

Discussion of Olive Grove Charter Schools, Inc. Policies-Deb Willems suggests a policy committee be created to review the policies annually. The Board will review and readopt in September. December 8<sup>th</sup> last scheduled meeting for the calendar year.

Discussion of Strategic Planning- Financial Considerations, enrollment, facilities, staffing, student achievement, Board Actions, and WASC accreditation.

Charter expires in 2023 and steps will need to take place prior to the renewal of the Charter.

Deb Willems discusses Executive Director evaluation process, possible survey with stakeholder input.

### **ACTION ITEMS**

**MOTION:** Deb Willems moved to approve the revised Bylaws of Olive Grove Charter Schools, Inc. Lisa Morales Seconded.

A vote of 5-0. **ADOPTED**

Deb Willems (Y) Perisa Brown (Y) Hank Gallinda (Y) Jackie Heidt (Y) Lisa Morales (Y)

**MOTION:** Deb Willems moved to approve the Election of Officers of the Olive Grove Charter Schools, Inc. Corporation as President- Meg Rydman, Vice President- Lisa Morales Secretary- Summer Thomas, and Treasurer -Mari Michel. Hank Gallinda Seconded.

A vote of 5-0. **ADOPTED**

Deb Willems (Y) Perisa Brown (Y) Hank Gallinda (Y) Jackie Heidt (Y) Lisa Morales (Y)

**MOTION:** Lisa Morales moved to approve the Election of Chairperson Deb Willems as the Olive Grove Charter Schools, Inc. Board of Directors. Hank Gallinda Seconded.

A vote of 5-0. **ADOPTED**

Deb Willems (Y) Perisa Brown (Y) Hank Gallinda (Y) Jackie Heidt (Y) Lisa Morales (Y)

**CLOSED SESSION ITEMS**

None

**NEXT MEETING DATE**

Tuesday, September 8, 2020, 6:00pm- Public hearing for Learning Continuity & Attendance Plan

**ADJOURNMENT**

The meeting was adjourned at 11:45 a.m.