



## OLIVE GROVE CHARTER SCHOOLS, INC.

District Office

2353 S. Broadway, Second Floor, Santa Maria, CA 93454

Phone: 805.623.1111 Fax: 805.623.1175 [www.olivegrovecharter.org](http://www.olivegrovecharter.org)

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### COVID-19 Visitor Protocol

During the COVID-19 pandemic, visitors to any Olive Grove Charter School (OGCS) facility must:

- wear a **face covering** over your nose and mouth at all times.
- maintain **physical distance** of at least 6 feet from others.
- **wash** or **sanitize** your hands.
- follow all other health and safety protocols when requested to do so.

If practical, we ask that you make an appointment prior to your visit.

Please do not visit any OGCS facility if:

- you have had **close contact** in the past 14 days with a person diagnosed with COVID-19, OR
- you are experiencing **symptoms** associated with COVID-19. These include:
  - Fever or chills
  - Cough
  - Shortness of breath or difficulty breathing
  - Fatigue
  - Muscle or body aches
  - Headache
  - New loss of taste or smell
  - Sore throat
  - Congestion or runny nose
  - Nausea or vomiting
  - Diarrhea

#### Upon Arrival

- You will be asked a few questions to assess risk factors and your temperature will be taken prior to entry.

#### After Visitor Departure:

- An OGCS staff member will wipe/sanitize any and all furniture, equipment, and/or devices used by or in proximity to the visitor.

Thank you for helping us keep you, our staff, and our community safe!