

MEETING MINUTES
OLIVE GROVE CHARTER SCHOOL
BOARD OF DIRECTORS
Date: Tuesday, December 8th, 2020
Time: 6:00 p.m. (Pacific Daylight Time)

Teleconference Number:
631-538-0643 (281 274 036#)

CALL TO ORDER

Deb Willems calls the Olive Grove Charter, Inc. to order at 6:21p.m.

ROLL CALL

Deb Willems-present
Perisa Brown-present
Hank Gallina-present
Jackie Heidt-absent
Lisa Morales-present

APPROVAL OF AGENDA

MOTION: Deb Willems moved to approve the Action Agenda as presented with the removal of 8A from the agenda. Hank Gallina Seconded.

A vote of 4-0. **ADOPTED**

Deb Willems (Y) Perisa Brown (Y) Hank Gallina (Y) Jackie Heidt (A) Lisa Morales (Y)

PUBLIC COMMUNICATION ON NON-AGENDA ITEMS

None

PUBLIC COMMUNICATION ON AGENDA ITEMS

None

Reports/Trainings/Presentations

Executive Director's Report-The end of the semester is approaching on December 18th.

Olive Grove Charter is now open for enrollment.

Clarification on the Parent/Student Handbook which addresses ESSA. This is a requirement with our MOU.

Board Members Report- Nothing to report at this time.

Financial Report - Mari Michel presented the budget summary. Olive Grove Charter stands at 1.4 million in assets for September and October. Kristin Nowak presented on the cash flow.

Presentation on Elementary Program Edgenuity by Lompoc Director Kristen Morrison and Santa Maria Advisor Amber Mason. They shared parent and student feedback are positive and shared parents and students prefer this program over textbooks.

Training on Best Practices for Board Fiscal Oversight by CSMC Tom Nichols. Topics addressed: Governing Boards role and level of involvement, efficiency: organization and planning of Board meetings, Board roles and responsibilities, why financial oversight is critical, fiscal policies and procedures, internal controls, segregation of duties, budget development process, budget and compliance reporting, and financial audit.

APPROVAL OF CONSENT AGENDA

MOTION: Deb Willems moved to approve the Consent Agenda including Board Minutes from October 15th, 2020 as presented. Hank Gallina Seconded.

A vote of 4-0. **ADOPTED**

Deb Willems (Y) Perisa Brown (Y) Hank Gallina (Y) Jackie Heidt (A) Lisa Morales (Y)

ACTION ITEMS

MOTION: Deb Willems moved to approve the 2019-2020 Audit Report for Olive Grove Charter Schools, Inc. Hank Gallina Seconded.

A vote of 4-0. **ADOPTED**

Deb Willems (Y) Perisa Brown (Y) Hank Gallina (Y) Jackie Heidt (A) Lisa Morales (Y)

Kristin Nowak presented on the 2020-2021 1st interim budgets.

MOTION: Deb Willems moved to approve the First Interim Reports for Olive Grove Charter School-Buellton, Olive Grove Charter School-Lompoc, Olive Grove Charter School-Orcutt/Santa Maria, and Olive Grove Charter School-Santa Barbara. Lisa Morales Seconded.

A vote of 4-0. **ADOPTED**

Deb Willems (Y) Perisa Brown (Y) Hank Gallina (Y) Jackie Heidt (A) Lisa Morales (Y)

California Education Code Section 52064.1 requires each school district, county office of education, and charter school to develop the Local Control Funding Formula Budget overview for parents in conjunction with the LCAP by July 1 of each year.

MOTION: Deb Willems moved to approve and adopt Budget Overviews for Parents for Olive Grove Charter School-Buellton, Olive Grove Charter School-Lompoc, Olive Grove Charter School-Orcutt/Santa Maria, and Olive Grove Charter School-Santa Barbara. Lisa Morales Seconded.

A vote of 4-0. **ADOPTED**

Deb Willems (Y) Perisa Brown (Y) Hank Gallina (Y) Jackie Heidt (A) Lisa Morales (Y)

EC specifies that the SPSA, including proposed expenditures of funds allocated to the school through the ConApp, must be developed and approved annually by the school's parent advisory council and the governing board.

MOTION: Deb Willems moved to approve the School Plans for Student Achievement (SPSA) for Olive Grove Charter School-Buellton, Olive Grove Charter School-Lompoc, Olive Grove Charter School-Orcutt/Santa Maria, and Olive Grove Charter School-Santa Barbara. Hank Gallina Seconded.

A vote of 4-0. **ADOPTED**

Deb Willems (Y) Perisa Brown (Y) Hank Gallina (Y) Jackie Heidt (A) Lisa Morales (Y)

The El Dorado Charter SELPA's revised Participation Agreement was approved at their October 7, 2020 CEO Council meeting. Each partner of the Charter SELPA is required to adopt the Participation Agreement for each of their respective LEAs/schools between October 2020 and February 2021.

MOTION: Deb Willems moved to approve the El Dorado Charter SELPA revised Participation Agreements for Olive Grove Charter School-Buellton, Olive Grove Charter School-Lompoc, Olive Grove Charter School-Orcutt/Santa Maria, and Olive Grove Charter School-Santa Barbara. Lisa Morales Seconded.

A vote of 4-0. **ADOPTED**

Deb Willems (Y) Perisa Brown (Y) Hank Gallina (Y) Jackie Heidt (A) Lisa Morales (Y)

The El Dorado Charter SELPA's revised Local Plan Section B was approved at their October 7, 2020 CEO Council meeting. Each partner of the Charter SELPA is required to adopt the Local Plan and sign the Certification 5 for each of their respective LEAs/schools between October 2020 and February 2021.

MOTION: Deb Willems moved to approve the El Dorado Charter SELPA revised Local Plan Section B and Certification 5s for Olive Grove Charter School-Buellton, Olive Grove Charter School-Lompoc, Olive Grove Charter School-Orcutt/Santa Maria, and Olive Grove Charter School-Santa Barbara. Lisa Morales Seconded.

A vote of 4-0. **ADOPTED**

Deb Willems (Y) Perisa Brown (Y) Hank Gallina (Y) Jackie Heidt (A) Lisa Morales (Y)

DISCUSSION/INFORMATIONAL ITEMS

Meg Rydman and Kristin Nowak discussed Short-Term Financing Options such as deferral exemption, and decided not to apply, and financing ASAP TRANS Program and Charter Asset Management.

COVID Update- Governor Newsom's regional stay-at-home order was triggered in Santa Barbara and San Luis Obispo counties late Friday night. This order went into effect Sunday night and will remain in effect for at least 3 weeks. It will then be lifted when the ICU capacity in the Southern California region reaches at least 15%.

Policy Review- Charter School Governing Board Policy Checklist discussion

School/ Organizational Culture Development/Strategic Planning will be headed by Hank Gallina and Jackie Heidt

Board Business-none

New Business/Future Agenda Items-none

CALL TO CLOSED SESSION @ 9:03

CLOSED SESSION ITEMS

Public Employee Performance Evaluation (Gov. Code section 54957(b)(1).)

Executive Director

Return to Open Session @ 9:11 p.m.

Report Action form Closed Session

No action to report. Board discussed goals for the Executive Director and made a plan for crafting them.

NEXT MEETING DATE

Tuesday, January 26, 2021, 6pm

ADJOURNMENT

The meeting was adjourned at 9:13 p.m.