

**MEETING MINUTES**  
**OLIVE GROVE CHARTER SCHOOL**  
**BOARD OF DIRECTORS**  
**Date: Tuesday, May 11th, 2021**  
**Time: 6:00 p.m. (Pacific Daylight Time)**

**Teleconference Number:**  
631-538-0643 (281 274 036#)

**CALL TO ORDER**

Deb Willems calls the Olive Grove Charter, Inc. to order at 6:03 p.m.

**ROLL CALL**

Deb Willems-present  
Perisa Brown-present  
Hank Gallina-present  
Jackie Heidt-present  
Lisa Morales-present

**APPROVAL OF AGENDA**

**MOTION:** Deb Willems moved to approve the Action Agenda as presented. Hank Gallina  
Seconded.

A vote of 5-0. **ADOPTED**

Deb Willems (Y) Perisa Brown (Y) Hank Gallina (Y) Jackie Heidt (Y) Lisa Morales (Y)

**PUBLIC COMMUNICATION ON NON-AGENDA ITEMS**

None

**PUBLIC COMMUNICATION ON AGENDA ITEMS**

Mike Gravitz-pay scale determinations

**Reports/Trainings/Presentations**

Executive Directors Report-Wrapping up the school year and planning the 2021-2022 school year. Olive Grove has launched a soft reopening. Planning for a full reopening and will keep a virtual component. Summer school program to assist students with math credit deficient. Develop a salary schedule for classified and certificated management. Recruiting is taking place

for any vacancies. Administer the STAR test in place of state testing. In person ceremony for our graduates at Riverview Park in Buellton on the 4<sup>th</sup> of June.

Board Members Report- Nothing to report at this time.

Financial Report- Financial Report through March presented by Mari Michel

Presentations-none

Trainings-none

### **APPROVAL OF CONSENT AGENDA**

**MOTION:** Deb Willems moved to approve the Consent Agenda including Board Minutes from March 9<sup>th</sup>, 2021 and Special Board meeting on April 22<sup>nd</sup>, 2021, as presented. Hank Gallina Seconded.

A vote of 5-0. **ADOPTED**

Deb Willems (Y) Perisa Brown (Y) Hank Gallina (Y) Jackie Heidt (Y) Lisa Morales (Y)

The Expanded Learning Opportunities Grant Plan must be completed by school districts, county offices of education, or charter schools, collectively referred to as LEA's, that receive ELO Grant funds under California Education Code (EC) Section 43521(b). The plan must be adopted by the local governing board at a public meeting on or before June 1, 2021. The plan will be updated to include the actual expenditures by December 1, 2022.

### **ACTION ITEMS**

**MOTION:** Deb Willems moved to approve the Expanded Learning Opportunities Grant Plan for Olive Grove Charter Buellton, Olive Grove Charter-Lompoc, Olive Grove Charter-Orcutt/Santa Maria, and Olive Grove Charter-Santa Barbara. Lisa Morales Seconded.

A vote of 5-0. **ADOPTED**

Deb Willems (Y) Perisa Brown (Y) Hank Gallina (Y) Jackie Heidt (Y) Lisa Morales (Y)

**MOTION:** Deb Willems moved to approve the 2021-2022 NPA (Nonpublic, Nonsectarian School/Agency Services) SELPA Master Contract. Lisa Morales Seconded.

A vote of 5-0. **ADOPTED**

Deb Willems (Y) Perisa Brown (Y) Hank Gallina (Y) Jackie Heidt (Y) Lisa Morales (Y)

Pay a \$250 Internet Stipend to all employees; amount to be prorated based on percentage of FTE.

**MOTION:** Deb Willems moved to approve the internet stipend in the amount of \$250 for current employees to provide partial reimbursement of work-from -home internet costs for the 2020-2021 school year, due to COVID-19. Jackie Heidt Seconded.

A vote of 5-0. **ADOPTED**

Deb Willems (Y) Perisa Brown (Y) Hank Gallina (Y) Jackie Heidt (Y) Lisa Morales (Y)

The Board will take action to approve the 2021-2022 budget at their June 15,2021 meeting. The updated salaries reflecting one step and eligible column movement will be included in that budget.

**MOTION:** Deb Willems moved to approve the resolution stating Board's intention to unfreeze the salary schedule for 2021-2022 school year. Lisa Morales Seconded.

A vote of 5-0. **ADOPTED**

Deb Willems (Y) Perisa Brown (Y) Hank Gallina (Y) Jackie Heidt (Y) Lisa Morales (Y)

Changes to this policy include: updating the identified coordinator to Meg Rydman, the addition of the non-discrimination statement at the end of the document, and spacing and formatting.

**MOTION:** Deb Willems moved to approve the revised OGCS, Inc. Title IX Sexual Harassment Policy and Grievance Procedures. Hank Gallina Seconded.

A vote of 5-0. **ADOPTED**

Deb Willems (Y) Perisa Brown (Y) Hank Gallina (Y) Jackie Heidt (Y) Lisa Morales (Y)

As a result of our Civil Rights Review visit, we were told we needed to have a separate grievance procedure specifically related to Section 504 of the Rehabilitation Act of 1973 of the U.S. Department of Health and Human Services regulations implementing the Act. OGCS, Inc. did not previously have a Board-approved grievance procedure of this nature.

**MOTION:** Deb Willems moved to approve the OGCS, Inc. 504 Grievance Procedures. Lisa Morales Seconded.

A vote of 5-0. **ADOPTED**

Deb Willems (Y) Perisa Brown (Y) Hank Gallina (Y) Jackie Heidt (Y) Lisa Morales (Y)

Changes to this policy include: The addition of the non-discrimination statement at the end of the document and spacing and formatting.

**MOTION:** Deb Willems moved to approve the OGCS, Inc. Internal Complaint Review Policy.

Jackie Heidt Seconded. A vote of 5-0. **ADOPTED**

Deb Willems (Y) Perisa Brown (Y) Hank Gallina (Y) Jackie Heidt (Y) Lisa Morales (Y)

#### **DISCUSSION/INFORMATIONAL ITEMS**

- A. Discuss recruitment of new Board Member(s)  
Appointment/election of chair  
Discuss change to meeting start times @5pm
- B. New Business/Future Agenda Items

#### **NEXT MEETING DATE**

Tuesday, June 8, 2021, 5:00pm- Public hearing for Local Control Accountability Plans

Tuesday, June 15<sup>th</sup>, 2021, 5:00pm

#### **ADJOURNMENT**

The meeting was adjourned at 7:18 p.m.