

MEETING MINUTES
OLIVE GROVE CHARTER SCHOOL
BOARD OF DIRECTORS
Date: Thursday, September 16th, 2021
Time: 4:00 p.m. (Pacific Daylight Time)

Teleconference Number:
631-538-0643 (281 274 036#)

CALL TO ORDER

Deb Willems calls the Olive Grove Charter, Inc. to order at 4:00p.m.

ROLL CALL

Deb Willems-present

Perisa Brown-absent

Hank Gallina-present

Jackie Heidt-present

APPROVAL OF AGENDA

MOTION: Deb Willems moved to approve the Action Agenda as presented. Jackie Heidt Seconded.

A vote of 3-0. **ADOPTED**

Deb Willems (Y) Perisa Brown (A) Hank Gallina (Y) Jackie Heidt (Y)

PUBLIC COMMENT ON NON-AGENDA ITEMS

None

PUBLIC COMMENT ON AGENDA ITEMS

None

APPROVAL OF CONSENT AGENDA

MOTION: Deb Willems moved to approve the Consent Agenda including Board Minutes from August 10th, 2021, as presented. Hank Gallina Seconded.

A vote of 3-0. **ADOPTED**

Deb Willems (Y) Perisa Brown (A) Hank Gallina (Y) Jackie Heidt (Y)

Reports/Trainings/Presentations

Executive Directors Report-Brown act training will be in the near future. The deferrals were all paid back earlier than expected. Looking at creative ways to bring in new enrollment. Adopt AB 130 and implement district wide. AB 167 working through the specifics.

Board Members Report- nothing to report at this time

Financial Report-presented by Kristin Nowak

Presentations-none

Trainings-none

ACTION ITEMS

MOTION: Deb Willems moved to approve the 2020-2021 Unaudited Actuals for Olive Grove Charter Buellton, Olive Grove Charter Lompoc, Olive Grove Charter Orcutt-Santa Maria and Olive Grove Charter Santa Barbara. Hank Gallina Seconded.

A vote of 3-0. **ADOPTED**

Deb Willems (Y) Perisa Brown (A) Hank Gallina (Y) Jackie Heidt (Y)

MOTION: Deb Willems moved to approve the Compliance Monitoring and Certifications of Governing Board Compliance for each of the Olive Grove Charter Schools (SBE Annual Assurances). Compliance Monitoring and Certifications of Governing Board Compliance-Buellton, the Compliance Monitoring and Certifications of Governing Board Compliance-Lompoc, the Compliance Monitoring and Certifications of Governing Board Compliance-Orcutt/Santa Maria, the Compliance Monitoring and Certifications of Governing Board Compliance-Santa Barbara. Jackie Heidt Seconded.

A vote of 3-0. **ADOPTED**

Deb Willems (Y) Perisa Brown (A) Hank Gallina (Y) Jackie Heidt (Y)

Employee Handbook is updated annually, and revisions made by staff.

MOTION: Deb Willems moved to approve the OGCS, Inc. Employee Handbook. Jackie Heidt Seconded.

A vote of 3-0. **ADOPTED**

Deb Willems (Y) Perisa Brown (A) Hank Gallina (Y) Jackie Heidt (Y)

Charter schools are governed by boards, not by individual board members. While understanding their separate roles, the Board of Directors and the Executive Director work together as a governance team in operating Olive Grove Charter Schools, Inc.

MOTION: Deb Willems moved to approve the OGCS, Inc. Board Duties and Responsibilities -Delegation of Power. Jackie Heidt Seconded.

A vote of 3-0. **ADOPTED**

Deb Willems (Y) Perisa Brown (A) Hank Gallina (Y) Jackie Heidt (Y)

As a member of the Board, I shall promote the best interests of Olive Grove Charter Schools, Inc. as a whole and, to that end, shall adhere to the following ethical standards: Equity in Attitude, Trustworthiness in Stewardship, Honor in Conduct, Integrity of character, commitment to Service, and Student-Centered Focus.

MOTION: Deb Willems moved to approve the OGCS Inc. Code of Ethics for Board Members. Hank Gallina Seconded.

A vote of 3-0. **ADOPTED**

Deb Willems (Y) Perisa Brown (A) Hank Gallina (Y) Jackie Heidt (Y)

Pursuant to the CDPH State Public Health Officer Order of August 11, 2021, OGCS requires vaccination status of all employees. Unvaccinated or incompletely vaccinated employees must undergo diagnostic screening testing at least once weekly.

MOTION: Deb Willems moved to approve the OGCS Inc. COVID-19 Employee Vaccination Policy. Jackie Heidt Seconded.

A vote of 3-0. **ADOPTED**

Deb Willems (Y) Perisa Brown (A) Hank Gallina (Y) Jackie Heidt (Y)

DISCUSSION/INFORMATIONAL ITEMS

- A. Board Business
 - i. October location will be at the Lompoc LC if the bill doesn't pass
- B. New Business/Future Agenda Items
 - i. 2021-2022 Proposed Board Meeting Dates revised
 - ii. Director reports on future agendas

CLOSED SESSION ITEMS

None

NEXT MEETING DATE

October , 2021, @ 4p.m.

ADJOURNMENT

The meeting was adjourned at 5:03 p.m.