

MEETING MINUTES
OLIVE GROVE CHARTER SCHOOLS, INC.
BOARD OF DIRECTORS
Date: Thursday, October 14th, 2021
Time: 4:00 p.m. (Pacific Daylight Time)

Teleconference Number:
484-469-5566 (716 231 706#)

CALL TO ORDER

Deb Willems called the meeting of the Olive Grove Charter Schools, Inc. Board of Directors to order at 4:09p.m.

ROLL CALL

Deb Willems-present
Perisa Brown-absent
Hank Gallina-present
Jackie Heidt-present

APPROVAL OF BOARD FINDINGS

MOTION: Hank Gallina moved to approve the Board findings pursuant to Government Code Section 54953(e)The Charter School Board of Directors determines, in accordance with Government Code Section 54953(e)(1)(B), that meeting in person would present imminent risks to the health or safety of attendees. Pursuant to Government Code Section 54953(e)(3), the Board has also reconsidered the circumstances of the State of Emergency declared by the Governor on March 4, 2020, and finds the State of Emergency continues to directly impact the ability of the Directors to meet safely in person and/or that State or local officials continue to impose or recommend measures to promote social distancing as presented. Deb Willems Seconded.

A vote of 3-0. **ADOPTED**

Deb Willems (Y) Perisa Brown (A) Hank Gallina (Y) Jackie Heidt (Y)

APPROVAL OF AGENDA

MOTION: Deb Willems moved to approve the Action Agenda as presented. Jackie Heidt Seconded.

A vote of 3-0. **ADOPTED**

Deb Willems (Y) Perisa Brown (A) Hank Gallina (Y) Jackie Heidt (Y)

PUBLIC COMMENT ON NON-AGENDA ITEMS

None

PUBLIC COMMENT ON AGENDA ITEMS

None

APPROVAL OF CONSENT AGENDA

MOTION: Deb Willems moved to approve the Consent Agenda including Board Minutes from September 16, 2021, Reading Plus 1 year Site License Renewal, and CompuVision Managed Services Agreement as presented. Hank Gallina Seconded.

A vote of 3-0. **ADOPTED**

Deb Willems (Y) Perisa Brown (A) Hank Gallina (Y) Jackie Heidt (Y)

Reports/Trainings/Presentations

Executive Directors Report-survey of staff and families with the pandemic. Will be attending the A+ Conference with Johanna Chase.

Board Members Report- Liberatory-Design, National Equity Project
(<https://www.liberatorydesign.com/>)

Financial Report-presented by Mari Michel & Kristin Nowak

Presentations-Orcutt-Santa Maria & San Luis Obispo updates on the Elementary Program will be tabled until next board meeting

Trainings-none

Olive Grove Charter Schools, Inc. (“OGCS” or “Charter School”) shall offer independent study to meet the educational needs of pupils enrolled in the Charter School. Independent study is an optional educational alternative in which no pupil may be required to participate and is designed to teach the knowledge and skills of the core curriculum and is provided as an optional alternative instructional strategy by which pupils may reach curriculum objectives and fulfill OGCS graduation requirements. Independent study shall offer a means of individualizing the educational plan for students whose needs may be met best through study outside of the regular classroom setting. The Charter School shall provide appropriate existing services and resources to enable pupils to complete their independent study successfully.

ACTION ITEMS

MOTION: Deb Willems moved to approve the revised Independent Study Policy. Jackie Heidt Seconded.

A vote of 3-0. **ADOPTED**

Deb Willems (Y) Perisa Brown (A) Hank Gallina (Y) Jackie Heidt (Y)

The ESSER III Expenditure Plan is required to address the following: Strategies for continuous and safe In-person learning, addressing the impact of lost instructional time, use of any remaining funds, and ensuring interventions are addressing student needs.

MOTION: Deb Willems moved to approve the Elementary and Secondary School Emergency Relief III (ESSER III) Expenditure Plans for the Olive Grove Charter Schools: Lompoc; Orcutt/Santa Maria; and Santa Barbara. Jackie Heidt Seconded.

A vote of 3-0. **ADOPTED**

Deb Willems (Y) Perisa Brown (A) Hank Gallina (Y) Jackie Heidt (Y)

The Olive Grove Charter Schools, Inc, (“OGCS”) Board of Directors recognizes that field trips and excursions are important components of a student’s development. Field trips and excursions are educationally sound and an important ingredient to the instructional program of OGCS. Such activities supplement and enrich learning and encourage new interests among students, make them more aware of community resources and help students relate their educational experiences to the outside world. Properly planned and executed, field trips and excursions enrich the OGCS educational program and the social development of the charter school’s students. Field trips and excursions are to be planned and carried out with safety as a priority and in a manner that minimizes the OGCS legal liability and financial cost.

The Executive Director (“Director”) of the charter school shall ensure that the effectiveness of field trips and excursions are monitored and continually evaluated to ensure that such activities continue to promote the goals and objectives of OGCS’s educational programs. Teachers are to have a considerable degree of flexibility and innovation in planning field trips and excursions.

MOTION: Deb Willems moved to approve Field Trips and Excursions Policy. Jackie Heidt Seconded.

A vote of 3-0. **ADOPTED**

Deb Willems (Y) Perisa Brown (A) Hank Gallina (Y) Jackie Heidt (Y)

The purpose of the Olive Grove Charter School Learning Center Supervision Policy is to ensure the safety and supervision of all students while on campus between the hours of 8:00 a.m. and 4:00 p.m. on regularly scheduled school days, Monday through Friday. Olive Grove Charter School staff will be responsible for the supervision of students at all times while inside an Olive Grove Charter School Learning Center (Santa Barbara, Lompoc, Orcutt/ Santa Maria, New Cuyama). Olive Grove Charter School shall NOT be responsible for the supervision of students outside of an Olive Grove Charter School Learning Center (Santa Barbara, Lompoc, Orcutt/ Santa Maria, New Cuyama).

All Olive Grove Charter School staff are trained in:

School Supervision

First Aid

Health Emergencies

Bullying: Recognition & Response

A designated supervisor(s) will be on campus according to the latest Olive Grove Charter School Employee Schedule. All staff will refer injuries to the Learning Center Lead Teacher.

Campus incidents will be recorded on a School Injury Form and will be followed up by staff where appropriate. The Olive Grove Charter School Supervision Policy will be reviewed annually by the school administration team and ratified by the Olive Grove Charter School Board of Directors.

MOTION: Deb Willems moved to approve the Repeal of Campus/Learning Center Supervision Policy. Seconded.

A vote of 3-0. **ADOPTED**

Deb Willems (Y) Perisa Brown (A) Hank Gallina (Y) Jackie Heidt (Y)

MOTION: Deb Willems moved to approve the Election of Officers of the Olive Grove Charter Schools, Inc. Corporation.

President-Meg Rydman

Vice President-Jackie Heidt

Secretary-Summer Thomas

Treasurer-Mari Michel

Chairperson-Deb Willems

Hank Gallina Seconded. A vote of 3-0. **ADOPTED**

Deb Willems (Y) Perisa Brown (A) Hank Gallina (Y) Jackie Heidt (Y)

DISCUSSION/INFORMATIONAL ITEMS

A. Board Business

i. Immunizations

ii. Interpretation and implementation of California Health and Safety Code Section 120335(f)

B. New Business/Future Agenda Items

i. 2021-2022 Meeting Dates and Major Agenda Items

ii. Brown Act/Conflict of Interest training in November

iii. Orcutt-Santa Maria & San Luis Obispo updates on the Elementary Program

CLOSED SESSION ITEMS

None

NEXT MEETING DATE

November 18th, 2021, @ 4p.m.

ADJOURNMENT

The meeting was adjourned at 5:23 p.m.