

MEETING MINUTES
OLIVE GROVE CHARTER SCHOOLS, INC.
BOARD OF DIRECTORS

Date: Thursday, November 18th, 2021

Time: 4:00 pm (Pacific Standard Time)

Teleconference Number:

484-469-5566 (PIN 716 231 706#)

1. CALL TO ORDER

Deb Willems called the meeting of the Olive Grove Charter Schools, Inc. Board of Directors to order at 4:01 pm.

2. ROLL CALL

Deb Willems-present

Perisa Brown-absent

Hank Gallina-present

Jackie Heidt-present

3. APPROVAL OF BOARD FINDINGS

MOTION: Deb Willems moved to approve the Board findings pursuant to Government Code Section 54953(e):

The Charter School Board of Directors determines, in accordance with Government Code Section 54953(e)(1)(B), that meeting in person would present imminent risks to the health or safety of attendees. Pursuant to Government Code Section 54953(e)(3), the Board has also reconsidered the circumstances of the State of Emergency declared by the Governor on March 4, 2020, and finds the State of Emergency continues to directly impact the ability of the Directors to meet safely in person and/or that State or local officials continue to impose or recommend measures to promote social distancing as presented.

Hank Gallina Seconded.

A vote of 3-0. **ADOPTED**

Deb Willems (Y) Perisa Brown (A) Hank Gallina (Y) Jackie Heidt (Y)

4. APPROVAL OF AGENDA

MOTION: Deb Willems moved to approve the agenda as presented.

Jackie Heidt Seconded.

A vote of 3-0. **APPROVED**

Deb Willems (Y) Perisa Brown (A) Hank Gallina (Y) Jackie Heidt (Y)

5. PUBLIC COMMENT

None

6. APPROVAL OF CONSENT AGENDA

MOTION: Deb Willems moved to approve the Consent Agenda including Board Minutes from October 14, 2021 and Special Meeting Board Minutes from November 05, 2021, as presented.

Hank Gallina Seconded.

A vote of 3-0. **APPROVED**

Deb Willems (Y) Perisa Brown (A) Hank Gallina (Y) Jackie Heidt (Y)

7. CLOSED SESSION

The Board entered closed session at 4:05 pm.

- Conference with Legal Counsel - Existing Litigation (Gov. Code section 54956.9(d)(1).)
Name of Case: Edwards vs. Olive Grove Charter School, Case No. 21CV02775

RETURN TO OPEN SESSION

The Board returned to open session at 4:17 pm.

ROLL CALL

Deb Willems-present

Perisa Brown-absent

Hank Gallina-present

Jackie Heidt-present

REPORT ACTION FROM CLOSED SESSION

The Board took action by a unanimous vote to enter into a settlement agreement in Case No. 21CV02775.

8. REPORTS/ TRAININGS/ PRESENTATIONS

Reports:

Executive Director's Report -Expanded Learning Opportunity funds extended expenditure date until SY 24. Santa Barbara Unified School District (SBUSD) 20-21 ILPTs have been resolved and those funds have been received. 21-22 SY payments are also in progress from SBUSD.

Board Members' Reports - Recognized Tim Harrington, who will be approved as a new board member later in the meeting.

Financial Report -Presented by Mari Michel and Kristin Nowak. Deb Willems asked about current enrollment versus OGCS's capacity and how that is affecting OGCS's budget.

Presentations:

Johanna Chase presented information to the Board about WASC Self Study for Accreditation and responses from recent staff, student, and parent/guardian surveys.

Trainings:

Tom Nichols from CSMC presented a training to the Board on the Brown Act and Conflicts of Interest.

9. PUBLIC HEARING

Public Hearing to take public comment on the Olive Grove Charter Schools' Educator Effectiveness Block Grant Plans opened at 5:39 pm.

No public comment was made on the Olive Grove Charter Schools' Educator Effectiveness Block Grant Plans.

Public Hearing closed at 5:42 pm.

10. ACTION ITEMS

- A. MOTION:** Deb Willems moved to approve the revisions to the “Holidays, Paid Time Off and Leaves” section of the OGCS, Inc. Employee Handbook.
Hank Gallina Seconded.

Recognize Juneteenth for staff who work year around since it is now a Federal/ State Holiday.
Deb Willems wanted to know the fiscal impact of Juneteenth- affects 6 employees.

Change the wording from vacation to Paid Time Off. Clarify when sick leave is available for employees. Add the ability for all staff to use 40 hours for PNL (Personal Necessity Leave). Board discussed placing PTO and Sick in one bucket to give the staff agency on how they use their time and to give the organization a better sense of what staffing will look like.

Deb Willems revised her motion to table this action item.
Jackie Heidt Seconded.

A vote of 3-0. **TABLED**

Deb Willems (Y) Perisa Brown (A) Hank Gallina (Y) Jackie Heidt (Y)

- B. MOTION:** Deb Willems moved to approve the revised OGCS, Inc. Board Meetings Policy.
Hank Gallina Seconded.

Majority of revisions in this policy address the additional requirements specific to charter schools imposed by SB 126, as well as teleconferencing requirements during a state of emergency.

A vote of 3-0. **APPROVED**

Deb Willems (Y) Perisa Brown (A) Hank Gallina (Y) Jackie Heidt (Y)

- C. MOTION:** Deb Willems moved to approve new Board member Tim Harrington.
Hank Gallina Seconded.

Tim Harrington introduced himself and shared some of his background within the Santa Barbara County Community.

A vote of 3-0. **APPROVED**

Deb Willems (Y) Perisa Brown (A) Hank Gallina (Y) Jackie Heidt (Y)

11. DISCUSSION/INFORMATIONAL ITEMS

- A.** Meg Rydman updated the Board about some minor revisions made to the plans, originally approved by the Board at their October 14, 2021 meeting. These revisions were made based on feedback received from the Santa Barbara County Education Office (SBCEO) after their review of the plans.
- B.** Board Business
One Board Member has been consistently absent and if communication is not reciprocated a request to motion a removal for this specific member will be made.

A request was made to send to the Board Members today's Brown Act and Conflict of Interest slide show presentation.

C. New Business/Future Agenda Items

January 13th Board meeting was kept as originally scheduled due to Tim Harrington joining the Olive Grove Charter Schools, Inc. Board of Directors, allowing for a quorum even if another member might be absent.

12. NEXT MEETING DATE

- December 2, 2021, 4:00 pm PST

13. ADJOURNMENT

The meeting was adjourned at 6:27 pm.