



OLIVE GROVE CHARTER SCHOOLS, INC.

BOARD OF DIRECTORS

REGULAR MEETING MINUTES

Thursday, February 17, 2022, 4:00 pm (Pacific Standard Time)

Held via teleconference

Dial phone number: 484-469-5566, Enter PIN: 716 231 706#

MINUTES

1. CALL TO ORDER

Deb Willems called the meeting of the Olive Grove Charter Schools, Inc. Board of Directors to order at 4:04 pm.

2. ROLL CALL

Deb Willems, Board Chair - Present

Hank Gallina - Present

Tim Harrington - Present

Jackie Heidt - Present

3. ACTION ITEM

MOTION: Deb Willems moved to approve the Board findings pursuant to Government Code Section 54953(e).

Tim Harrington seconded.

The Charter School Board of Directors determines, in accordance with Government Code Section 54953(e)(1)(B), that meeting in person would present imminent risks to the health or safety of attendees. Pursuant to Government Code Section 54953(e)(3), the Board has also reconsidered the circumstances of the State of Emergency declared by the Governor on March 4, 2020, and finds the State of Emergency continues to directly impact the ability of the Directors to meet safely in person and/or that State or local officials continue to impose or recommend measures to promote social distancing.

A vote of 4-0. **ADOPTED**

Deb Willems (Y) Hank Gallina (Y) Tim Harrington (Y) Jackie Heidt (Y)

4. APPROVAL OF AGENDA

MOTION: Deb Willems moved to approve the agenda as presented.

Jackie Heidt seconded.

A vote of 4-0. **APPROVED**

Deb Willems (Y) Hank Gallina (Y) Tim Harrington (Y) Jackie Heidt (Y)

5. PUBLIC COMMENT

NONE

6. APPROVAL OF CONSENT AGENDA

MOTION: Deb Willems moved to approve the Consent Agenda as presented, as well as the Board Minutes from January 13, 2022 and February 03, 2022.

Tim Harrington seconded.

A vote of 4-0. **APPROVED**

Deb Willems (Y) Hank Gallina (Y) Tim Harrington (Y) Jackie Heidt (Y)

7. REPORTS/ TRAININGS/ PRESENTATIONS

A. Reports

i. Executive Director's Report

Meg Rydman updated the Board regarding masking requirements: The State of California has shifted from mandatory masking to recommended as of February 15, 2022. However, masking mandates remain in place for schools and will be reassessed on February 28.

OGCS will be administering all assessments on site this year. Regarding the enrollment process for next school year, OGCS will begin accepting interest forms for new students in March.

ii. Board Members' Reports

None

iii. Financial Report

Mari Michel presented financial information through December. Both expenses and revenues will be adjusted after budget revisions.

B. Presentations

- i. Meg Rydman presented an update on the Supplement to the Annual Update for the 2021-2022 LCAP and Mid-Year LCAP Progress Report. A summary of the outcome data related to the metrics identified in 2021/2022 LCAP and the Mid-Year expenditure and implementation data on all actions identified was discussed.

C. Trainings

None

8. PUBLIC HEARING - A-G Completion Improvement Grant Plans

Open Public Hearing at 4:52pm

The A–G Completion Improvement Grant Program was established to provide additional supports to local educational agencies to help increase the number of California high school pupils, particularly unduplicated pupils, who graduate from high school with A–G eligibility.

Schools serving grades 9-12 are allocated funds under the A-G Completion Improvement Grant Program, and must develop a plan by April 1, 2022 for use of the funds. The plan must be discussed at a regularly scheduled meeting of the charter school board and adopted at a subsequent regular meeting of the board.

Any member of the public may choose to comment and/or provide feedback on the draft A-G Completion Improvement Grant Plans for the Olive Grove Charter Schools.

Close Public Hearing at 4:57pm

9. ACTION ITEMS

- A. **MOTION:** Deb Willems moved to approve the OGCS Inc. Fiscal Policies and Procedures.
Hank Gallina seconded.

Discussion: The OGCS Inc. Fiscal Policies and Procedures were reviewed. Debit card section was revised.

A vote of 4-0. **APPROVED**

Deb Willems (Y) Hank Gallina (Y) Tim Harrington (Y) Jackie Heidt (Y)

- B. **MOTION:** Deb Willems moved to approve the OGCS Inc. Comprehensive School Safety Plan.
Jackie Heidt seconded.

Discussion: Johanna Chase, Director of Education & Student Support, presented on the OGCS Inc. Comprehensive School Safety Plan.

A vote of 4-0. **APPROVED**

Deb Willems (Y) Hank Gallina (Y) Tim Harrington (Y) Jackie Heidt (Y)

- C. **MOTION:** Deb Willems moved to approve the OGCS Inc. Safe Return to In Person Plan - *Adoption of this plan was required as a condition of receiving ESSER III Federal COVID funds. LEAs are required to review this plan at least every 6 months.*
Tim Harrington seconded.

Discussion: Meg Rydman summarized the OGCS Inc. Safe Return to In Person Plan.

A vote of 4-0. **APPROVED**

Deb Willems (Y) Hank Gallina (Y) Tim Harrington (Y) Jackie Heidt (Y)

- D. Approval of OGCS Inc. COVID-19 Prevention Program - *Revised to reflect changes to CalOSHA's model COVID-19 Prevention Program (CPP).*
This item was tabled and no action was taken.

- E. Approval of OGCS Inc. COVID-19 Employee Vaccination Policy - *Revised to reflect the advent of boosters.*
No action was taken.

10. DISCUSSION/INFORMATIONAL ITEMS

- A. Board Business
- i. Form 700 required to be completed by April 1, 2022.
- B. New Business/Future Agenda Items
- i. Second Interims (annually by March 15)

- ii. Approve 2022-23 School Calendar

11. CLOSED SESSION ITEMS

None

12. NEXT MEETING DATE

- March 10, 2022, 4:00 pm PST

13. ADJOURNMENT

The meeting was adjourned at 5:17pm.