



OLIVE GROVE CHARTER SCHOOLS, INC.

BOARD OF DIRECTORS

REGULAR MEETING MINUTES

Thursday, September 8, 2022, 4:00 pm (Pacific Time)

*Public access via telephone*

Dial phone number: 484-469-5566, Enter PIN: 716 231 706#

## MINUTES

### 1. CALL TO ORDER

Deb Willems called the meeting of the Olive Grove Charter Schools, Inc. Board of Directors to order at 4:05pm.

### 2. ROLL CALL

Deb Willems, Board Chair - Present

Hank Gallina - Present

Jackie Heidt - Present

### 3. Approval of Board findings to conduct this meeting virtually, pursuant to Government Code Section 54953(e)

**MOTION:** Deb Willems moved to approve the Board findings to conduct this meeting virtually, pursuant to Government Code Section 54953(e).

Hank Gallina seconded.

The Charter School Board of Directors determines, in accordance with Government Code Section 54953(e)(1)(B), that meeting in person would present imminent risks to the health or safety of attendees. Pursuant to Government Code Section 54953(e)(3), the Board has also reconsidered the circumstances of the State of Emergency declared by the Governor on March 4, 2020, and finds the State of Emergency continues to directly impact the ability of the Directors to meet safely in person and/or that State or local officials continue to impose or recommend measures to promote social distancing.

**DISCUSSION:** None

**APPROVED** by a vote of 3-0.

Deb Willems (Y) Hank Gallina (Y) Jackie Heidt (Y)

### 4. APPROVAL OF AGENDA

**MOTION:** Deb Willems moved to approve the agenda as presented.

Jackie Heidt seconded.

**DISCUSSION:** None

**APPROVED** by a vote of 3-0.

Deb Willems (Y) Hank Gallina (Y) Jackie Heidt (Y)

### 5. PUBLIC COMMENT

None

## 6. APPROVAL OF CONSENT AGENDA

**MOTION:** Deb Willems moved to approve the consent agenda as presented, which included the minutes from the Board meeting on August 18, 2022.

Hank Gallina seconded.

**DISCUSSION:** None

**APPROVED** by a vote of 3-0.

Deb Willems (Y) Hank Gallina (Y) Jackie Heidt (Y)

## 7. REPORTS/ TRAININGS/ PRESENTATIONS

### A. Reports

#### i. Executive Director's Report

Meg Rydman reported that she submitted the required surveys to the CDE with information from our Universal Pre-K plans, which were approved by this Board in June. She is working to submit our 2021-22 CA School Dashboard local indicators via CDE portal, due by September 30. These were presented to the board in June at the same meeting as LCAPs. The local indicators are accountability measures which have to be locally reported and appear on the Dashboard, which is usually published in December. She reported that we are working to make sure our comprehensive school safety plan is implemented, including raising awareness at the LCs, scheduling drills, checking supplies, etc. She provided an update on enrollment. As of today, we have 397 students enrolled, with capacity for 416. 51 are elementary (TK-5), 66 are middle school (6-8) and 280 are high school (9-12). We still have 79 sped and we're up to 24 EL students across the schools. We're looking to hire 1-2 teachers to accommodate the 54 students currently on the waitlist.

#### ii. Board Members' Reports

None

#### iii. Financial Report

None for this meeting as financial information will be presented in the unaudited actuals action item below.

### B. Presentations

#### i. School Performance Data - Spring 2022 Assessment Results

Johanna Chase and Curtis Schwisow reported and presented data-informed approaches at OGCS. Their presentation included a summary of OGCS's 2022 CAASPP results.

### C. Trainings

None

## 8. ACTION ITEMS

### A. Approval of 2021-22 Unaudited Actuals for each of the Olive Grove Charter Schools

**MOTION:** Deb Willems moved to approve the Unaudited Actuals for each of the 4 Olive Grove Charter Schools.

Hank Gallina seconded.

**DISCUSSION:** School Business Manager Kristin Nowak presented information about the unaudited actuals for each of the 4 schools.

**APPROVED** by a vote of 3-0.

Deb Willems (Y) Hank Gallina (Y) Jackie Heidt (Y)

- B. Approval of 2022-23 EPA Resolutions (action item) and Report Out of Fiscal Year 2022 EPA Expenditures (informational item)

**MOTION:** Deb Willems moved to approve the 2022-23 EPA Resolutions for each of the 4 Olive Grove Charter Schools.

Hank Gallina seconded.

**DISCUSSION:** Kristin Nowak presented information about the EPA resolutions and provided the report out of fiscal year 2022 expenditures for each of the 4 schools.

**APPROVED** by a vote of 3-0.

Deb Willems (Y) Hank Gallina (Y) Jackie Heidt (Y)

- C. Approval of Application for Title Funding - Consolidated Application (ConApp)

**MOTION:** Deb Willems moved to approve the ConApps for each of the 4 Olive Grove Charter Schools. Jackie Heidt seconded.

**DISCUSSION:** Kristin Nowak presented information about the ConApps for each of the 4 schools.

**APPROVED** by a vote of 3-0.

Deb Willems (Y) Hank Gallina (Y) Jackie Heidt (Y)

- D. Approval of Immigration Enforcement Policy

**MOTION:** Deb Willems moved to approve the Immigration Enforcement Policy.

Hank Gallina seconded.

**DISCUSSION:** Meg indicated this is a required policy. It was drafted based on a CSDC sample policy.

**APPROVED** by a vote of 3-0.

Deb Willems (Y) Hank Gallina (Y) Jackie Heidt (Y)

- E. Approval of Immigration Enforcement Policy Related to the Detention or Deportation of a Student's Family Member

**MOTION:** Deb Willems moved to approve the Immigration Enforcement Policy Related to the Detention or Deportation of a Student's Family Member.

Hank Gallina seconded.

**DISCUSSION:** Meg indicated this is also a required policy. It was also drafted based on a CSDC sample policy.

**APPROVED** by a vote of 3-0.

Deb Willems (Y) Hank Gallina (Y) Jackie Heidt (Y)

- F. Approval of Compliance Monitoring and Certifications of Governing Board Compliance Review for each of the Olive Grove Charter Schools (SBE Annual Assurances)

**MOTION:** Deb Willems moved to approve the SBE Annual Assurances for each of the 4 Olive Grove Charter Schools.

Hank Gallina seconded.

**DISCUSSION:** Meg explained that this review and certification is required annually by the State Board of Education, the schools' authorizer, to certify compliance. All 4 of the Olive Grove Charter Schools meet all compliance requirements.

**APPROVED** by a vote of 3-0.

Deb Willems (Y) Hank Gallina (Y) Jackie Heidt (Y)

**9. DISCUSSION/INFORMATIONAL ITEMS**

A. Board Business

None

B. New Business/Future Agenda Items

The Board will elect officers and complete annual Board training at the next meeting, on November 10, 2022.

**10. CLOSED SESSION**

None

**11. NEXT MEETING DATE**

- November 10, 2022, 4:00pm

**12. ADJOURNMENT**

The meeting was adjourned at 5:10pm.