



OLIVE GROVE CHARTER SCHOOLS, INC.

BOARD OF DIRECTORS

REGULAR MEETING MINUTES

Thursday, December 15, 2022, 4:00 pm (Pacific Time)

Public access via telephone

Dial phone number: 484-469-5566, Enter PIN: 716 231 706#

MINUTES

1. CALL TO ORDER

Deb Willems called the meeting of the Olive Grove Charter Schools, Inc. Board of Directors to order at 4:02pm.

2. ROLL CALL

Deb Willems, Board Chair Y
Hank Gallina Y
Jackie Heidt Y

3. APPROVAL OF BOARD FINDINGS TO CONDUCT THIS MEETING VIRTUALLY, pursuant to Government Code Section 54953(e)

MOTION: Deb Willems moved to approve the Board findings to conduct this meeting virtually, pursuant to Government Code Section 54953(e).

Hank Gallina seconded.

DISCUSSION: None.

APPROVED by a vote of 3-0

Deb Willems (Y) Hank Gallina (Y) Jackie Heidt (Y)

4. APPROVAL OF AGENDA

MOTION: Deb Willems moved to approve the agenda as presented.

Hank Gallina seconded.

DISCUSSION: None.

APPROVED by a vote of 3-0

Deb Willems (Y) Hank Gallina (Y) Jackie Heidt (Y)

5. PUBLIC COMMENT

None.

6. APPROVAL OF CONSENT AGENDA

MOTION: Deb Willems moved to approve the consent agenda as presented, which included the minutes from the Board meeting on November 10, 2022 and the check register for the month of October.

Jackie Heidt seconded.

DISCUSSION: None.

APPROVED by a vote of 3-0

Deb Willems (Y) Hank Gallina (Y) Jackie Heidt (Y)

7. REPORTS/ TRAININGS/ PRESENTATIONS

A. Reports

- i. Executive Director's Report
Meg Rydman reported; Winter Break 12/16-1/6/23, Lease renewals & termination discussions for OGCS Learning Centers and District Office, OGCS Leadership retreat 1/3/23 for directors, 2 new hire teachers for Santa Barbara & Lompoc Learning centers.
- ii. Board Members' Reports
None.
- iii. Financial Report - *None*
Relevant financial information was covered in Action Item 8B - Approval of First Interim Reports

B. Presentations

- i. Lompoc and Buellton Learning Centers -*Presented by Kristan Morrison, LC Director*
Kristan Morrison presented information about the Buellton and Lompoc Learning Centers. She introduced the staff and shared photographs of some recent happenings at the center, including discussion of a new math teacher hired for spring semester, more in person classes & labs being held, and planning future field trips.
- ii. WASC Wrap Up/Benchmark Data Presentation -*Presented by Johanna Chase, Director of Education & Student Support*
Johanna Chase presented information about the WASC visit/process and data from the fall and winter benchmark assessments. There was very positive feedback from WASC, we had a large parent & Student turnout for the visit. Continuing to focus on Math for students.

C. Trainings

- i. California School Dashboard -*Presented by Meg Rydman, Executive Director*
Meg Rydman provided information to the Board to better understand the California School Dashboard and its recent release of data. 2022 is the restart of the Dashboard, 2022 being a Status Only Covid version of the results reported, 2023 will be a Normal Results. Encourage parents to participate in school testing to achieve a full report for OGCS school results.

8. ACTION ITEMS

- A. Acceptance of 2021-2022 Audit Report for Olive Grove Charter Schools, Inc.

MOTION: Deb Willems moved to accept the 2021-2022 Audit Report for Olive Grove Charter Schools, Inc.

Hank Gallina seconded.

DISCUSSION: California Education Code states that charter schools are required to conduct annual independent financial audits and also must submit a copy of the audit report to the state, the charter authorizer, and the county office of education. The annual audit must be presented to and accepted by the Charter School's Governing Board prior to transmission. There were no findings in Olive Grove's audit.

ACCEPTED by a vote of 3-0

Deb Willems (Y) Hank Gallina (Y) Jackie Heidt (Y)

B. Approval of First Interim Reports for each Olive Grove Charter School

- i. First Interim Report - Olive Grove Charter-Buellton
- ii. First Interim Report - Olive Grove Charter-Lompoc
- iii. First Interim Report - Olive Grove Charter-Santa Barbara
- iv. First Interim Report - Olive Grove Charter-Orcutt/Santa Maria

Jackie Heidt signed off 5:00pm - returned 5:02pm

MOTION: Deb Willems moved to approve the First Interim Reports for each of the Olive Grove Charter Schools.

Hang Gallina seconded.

DISCUSSION: Kristin Nowak provided detailed information about the changes made to revenues and expenses for the first interim report for each of the four schools. Slight deficit for 1st Interim, but hopeful for increased enrollment for 2nd Interim.

APPROVED by a vote of 3-0

Deb Willems (Y) Hank Gallina (Y) Jackie Heidt (Y)

C. Approval of StrongMind Renewal Agreement

MOTION: Deb Willems moved to approve the StrongMind Renewal Agreement.

XX seconded.

DISCUSSION: StrongMind provides the online curriculum content and platform for Olive Grove's 6th-12th grade. No significant changes were made to the renewal agreement, and the price remains the same per student. The estimated annual cost amounts to approximately \$90,000 for the regular school year.

APPROVED by a vote of 3-0

Deb Willems (Y) Hank Gallina (Y) Jackie Heidt (Y)

D. Approval of purchase of replacement staff devices, cost not to exceed \$60,000 at this time

MOTION: Deb Willems moved to approve the purchase of replacement staff devices, not to exceed \$60,000.

Hank Gallina seconded.

DISCUSSION: Staff devices are in need of replacement. Leadership and IT will devise and implement a strategic replacement cycle. This purchase is to replace the devices most in need. Last year's sale of several Honda Pilots will fund the purchase of the equipment needed.

APPROVED by a vote of 3-0

Deb Willems (Y) Hank Gallina (Y) Jackie Heidt (Y)

E. Approval of OGCS, Inc. COVID-19 Testing Plan as required by SB 1479

MOTION: Deb Willems moved to approve the OGCS, Inc. COVID-19 Testing Plan.

Hank Gallina seconded.

DISCUSSION: SB 1479 requires all LEAs to create a COVID-19 testing plan. OGCS's plan is consistent with OGCS's Safe Return to In-Person Instruction Plan, the California Department of Public Health's (CDPH) guidance available in the COVID-19 Public Health Guidance for K-12 Schools to Support Safe In-Person Learning, 2022-2023 School Year, and the CDPH Testing Framework for K-12 Schools for the 2022-2023

School Year. Plan is revised every 6 months based on CDPH guidelines. Aptitude testing is available at no cost, no onsite testing, but at home kits are available at each learning center & District Office.

APPROVED by a vote of 3-0

Deb Willems (Y) Hank Gallina (Y) Jackie Heidt (Y)

- F. Designation of Tino Yracheta to report information on OGCS's COVID-19 testing program to the California Department of Public Health, as required by SB 1479

MOTION: Deb Willems moved to designate Tino Yracheta to report information on OGCS's COVID-19 testing program to the California Department of Public Health.

Hank Gallina seconded.

DISCUSSION: SB 1479 authorizes each LEA to designate one staff member to report information on its COVID-19 testing program to the CDPH.

APPROVED by a vote of 3-0

Deb Willems (Y) Hank Gallina (Y) Jackie Heidt (Y)

9. DISCUSSION/INFORMATIONAL ITEMS

- A. Board Business

None.

- B. New Business/Future Agenda Items

None.

10. CLOSED SESSION

None.

11. NEXT MEETING DATE

- January 12, 2022, 4:00pm

12. ADJOURNMENT

The meeting was adjourned at 5:21pm.