



OLIVE GROVE CHARTER SCHOOLS, INC.

BOARD OF DIRECTORS

REGULAR MEETING AGENDA

Thursday, March 9, 2023, 4:00 pm (Pacific Time)

820 N. H St., Lompoc, CA 93436

5200 Clapboard Creek Dr., Jacksonville, FL 32226

*Public access in person at the above locations or at any OGCS learning center or via telephone*

Dial phone number: 484-469-5566, Enter PIN: 716 231 706#

## AGENDA

### 1. CALL TO ORDER

### 2. ROLL CALL

Deb Willems, Board Chair \_\_\_\_\_

Hank Gallina \_\_\_\_\_

Jackie Heidt \_\_\_\_\_

### 3. APPROVAL OF AGENDA

*The Board will take action to approve the agenda as presented/amended.*

### 4. PUBLIC COMMENT

*Public comment may be made on non-agenda or agenda items. The total time for this purpose shall not exceed thirty (30) minutes, with no more than fifteen (15) minutes allotted to comments on non-agenda items and no more than fifteen (15) minutes allotted to comments on agenda items. The Board is prohibited from taking action on any item that is not part of the published agenda.*

*Public comments may be made verbally (in person by submitting a speaker form before the start of the meeting; remotely by phone by indicating a wish to make public comment) OR they may be submitted in writing via email to [mbarajas@olivegrovecharter.org](mailto:mbarajas@olivegrovecharter.org) before the start of the meeting. Written public comments should be limited to 500 words. Comments submitted by email will be read aloud by the secretary, a Board Member, or their designee in the order in which they were received. Any written comments that exceed the total limit will be included as part of the record but not read during the meeting.*

### 5. APPROVAL OF CONSENT AGENDA

*These agenda items compose the consent agenda and unless removed by the request of a Board member will be approved by the Board as a group as the first action on the agenda. Each item approved shall be deemed to have been read in full and adopted as recommended.*

A. Approval of Minutes - [Minutes of Regular Board Meeting, February 9, 2023](#)

B. Approval of Check Register - [January](#)

### 6. REPORTS/ TRAININGS/ PRESENTATIONS

A. Reports

i. Executive Director's Report

- ii. Board Members' Reports
- iii. Financial Report - None - *Relevant financial information will be covered in Action Item 7A - "Approval of Second Interim Reports".*

B. Presentations

- i. IT Update -*Presented by Joey Aguilera, Senior Network Engineer, CompuVision*
- ii. Digital Learning Annual Conference & Curriculum Review -*Presented by Lea Lippincott, OGCS Teacher Advisor and Teaching & Learning Support*

C. Trainings

None

**7. ACTION ITEMS**

A. [Approval](#) of Second Interim Reports for each Olive Grove Charter School

- i. [Second Interim Report -Olive Grove Charter-Buellton](#)
- ii. [Second Interim Report -Olive Grove Charter-Lompoc](#)
- iii. [Second Interim Report -Olive Grove Charter-Orcutt/Santa Maria](#)
- iv. [Second Interim Report -Olive Grove Charter-Santa Barbara](#)

B. Approval of the selection of a firm to conduct audit and tax preparation services for the fiscal year ending June 30, 2023

*Once the books are closed for the school year, an independent auditor must conduct a final audit of the charter school's financial records. The selected auditor must be designated as active by the [State Controller's Office](#) in order to perform K-12 Local Education Agency audits. [EC 41020\(b\)\(3\)](#) requires that LEAs file their annual financial audit contracts for the upcoming fiscal year with their county education office by April 1. Olive Grove must also provide information on our selected auditor to our authorizer by April 1 annually.*

C. [Approval](#) of [6th Amendment to lease for Santa Barbara facility](#)

D. Approval of the disposition of unused Career-Technical Education (CTE) materials/equipment currently owned by Olive Grove Charter Schools, Inc.

*Relevant items were purchased using funds received from the Public Charter Schools Grant Program (PCSGP) Start-Up Sub-Grant.*

*Approval of disposition of these items indicates they may be sold, donated, or otherwise disposed of. If sold, proceeds from any sale will be used to offset the purchase of necessary equipment and/or educational materials and/or supplies that would have been permitted under the allowable uses of the original grant program.*

E. [Approval](#) of revisions to the following two policies, for purposes of redesignating the liaison:

- i. [OGCS Inc. Education of Foster and Mobile Youth Policy](#)
- ii. [OGCS Inc. Education for Homeless Children and Youth Policy](#)

**8. DISCUSSION/INFORMATIONAL ITEMS**

A. Facilities - Future of SLO Learning Center - Discussion / General Facilities Update

- B. Board Business
  - i. Form 700 reminder - Due by April 1
  - ii. Next Board meeting logistics
    - a. Confirm location for May 11 meeting
    - b. Discuss meeting start time
- C. New Business/Future Agenda Items
  - i. [2022-23 Board Meeting Dates & Major Agenda Items](#)

## 9. CLOSED SESSION

None

## 10. NEXT MEETING DATE

- May 11, 2023

## 11. ADJOURNMENT

***In compliance with the Americans with Disabilities Act (“ADA”) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the District Office.***

### Olive Grove Charter School Mission Statement

*Olive Grove Produces IDEAL Students:*

*I = Informed Critical Thinkers*

*D = Dedicated and Responsible Citizens*

*E = Effective Communicators*

*A = Able Technology Users*

*L = Learners, Motivated and Self-Directed*

*The mission of the Olive Grove Charter School is to plan, monitor, and assist in the education of students K-12 in a home or blended school learning environment enabling them to speak, read, write, use technology, and calculate effectively to become self-motivated, competent, and life-long learners. The Olive Grove Charter School will provide students with the necessary resources to achieve success and meet state standards in core academic subjects appropriate to their level.*

*Additionally, students will become career/college ready upon completion of the program. This will be achieved in a collaborative effort with parents as primary deliverers of the educational program, certificated teachers and the community.*

### Olive Grove Charter School Vision and Purpose

*We the Community and Staff of Olive Grove Charter School Believe:*

- *Every student can learn and be successful.*
- *Every student can benefit from participating in a balanced curriculum of academics, technological application, arts, and physical education.*
- *Education is a shared responsibility requiring the active collaboration of all stakeholders.*
- *A successful learning environment is dependent upon respect, integrity, and equity.*
- *A safe and clean environment is essential for effective learning.*
- *Continuous fiscal solvency is critical to the success of the school.*