



OLIVE GROVE CHARTER SCHOOLS, INC.
BOARD OF DIRECTORS
REGULAR MEETING MINUTES
Tuesday, May 16, 2023, 4:00 pm (Pacific Time)

MINUTES

1. CALL TO ORDER

Deb Willems called the meeting of the Olive Grove Charter Schools, Inc. Board of Directors to order at 4:04pm.

2. ROLL CALL

Deb Willems, Board Chair present
Hank Gallina present
Jackie Heidt present

3. APPROVAL OF AGENDA

MOTION: Deb Willems moved to approve the agenda as presented.

SECONDED: Hank Gallina

DISCUSSION: None

APPROVED by a vote of 3-0

Deb Willems (Y) Hank Gallina (Y) Jackie Heidt (Y)

4. PUBLIC COMMENT

None

5. CLOSED SESSION

The Board entered closed session at 4:07pm.

- Conference with Legal Counsel - Anticipated Litigation (Gov. Code section 54956.9(d)(2).): 1 matter
- Conference with Labor Negotiator
Agency Designated Representative: Board Chair
Unrepresented Employee: Executive Director

RETURN TO OPEN SESSION

The Board returned to open session at 4:28pm.

ROLL CALL

Deb Willems, Board Chair - Present
Hank Gallina - Present
Jackie Heidt - Present

6. REPORT ACTION FROM CLOSED SESSION

No action to report. The Board met with legal counsel with regards to 1 matter.

7. APPROVAL OF CONSENT AGENDA

MOTION: Deb Willems moved to approve the consent agenda as presented, which included the minutes from the regular Board meeting on March 9, 2023, the minutes from the special Board meeting on March 29, 2023, and the check registers for the months of February and March..

SECONDED: Jackie Heidt

DISCUSSION: None

APPROVED by a vote of 3-0

Deb Willems (Y) Hank Gallina (Y) Jackie Heidt (Y)

8. REPORTS/ TRAININGS/ PRESENTATIONS

A. Reports

i. Executive Director's Report - Presented by: Meg Rydman

Wrapping up final makeup CAASPP testing, ELPAC summative testing is complete, PFT is complete

Celebrated staff appreciation week the week of May 1

Graduation - May 26@11:00am, Riverview Park in Buellton

Getting ready to move DO - renovations on our new space should be complete by the end of this week, final walkthrough next Monday

Projected 2023-24 enrollment: 455

Hired one teacher so far, looking to hire at least one more.

Total currently enrolled as of 5/16/2023:

- Buellton - 45 students
- Lompoc - 100 students
- Orcutt/Santa Maria (including SLO LC) - 153 students
- Santa Barbara - 85 students
- Organization Wide - 383 students
 - ◆ TK-5: 52
 - ◆ 6th-8th: 67
 - ◆ 9th-12th: 264
 - ◆ EL: 27
 - ◆ SPED: 70

ii. Board Members' Reports

Hank Gallina made a comment regarding the Stanford Design School and his desire to officially build a partnership between OGCS and the Design School. He mentioned the book "Designing for belonging and the power of belonging", and proposed discussing it further with the Executive Director of OGCS.

iii. Financial Report - *through March*

Kristin Nowak provided a financial report through March. The organization is coming in under budget on expenses and slightly over on revenue. It is in a surplus position for the balance sheet.

B. Presentations
None

C. Trainings
None

9. ACTION ITEMS

Deb Williams tabled items 9A-C.

- A. Board Approval/Ratification of Compensation Comparability Study for Executive Director Position
- B. Board Chair: Required Oral Report Regarding Board Approval of Executive Director Contract
- C. Board Ratification/Approval of Executive Director Contract

D. Approval of CSMC Service Agreement Proposal 2023-2026

MOTION: Deb Willems moved to approve the CSMC Service Agreement for 2023-2026.

SECONDED: Hank Gallina

DISCUSSION: Meg Rydman and Kristin Nowak presented information and details about the proposed service agreement.

APPROVED by a vote of 3-0

Deb Willems (Y) Hank Gallina (Y) Jackie Heidt (Y)

E. Approval of [FlexPoint Quote 2023-24](#)

MOTION: Deb Willems moved to approve the purchase of the FlexPoint curriculum.

SECONDED: Jackie Heidt

DISCUSSION: Meg Rydman presented information and details about the proposed quote from FlexPoint. It is a one-year agreement, representing a cost savings of approximately \$30 per student over current 6-12 grade curriculum provider. Teachers are generally in support of making the change.

APPROVED by a vote of 3-0

Deb Willems (Y) Hank Gallina (Y) Jackie Heidt (Y)

F. Approval of [Renaissance Quote 2023-24](#)

MOTION: Deb Willems moved to approve the purchase of the Renaissance assessment platform.

SECONDED: Jackie Heidt

DISCUSSION: Meg Rydman presented information and details about the proposed quote from Renaissance.

APPROVED by a vote of 3-0

Deb Willems (Y) Hank Gallina (Y) Jackie Heidt (Y)

G. Approval of San Luis Obispo (SLO) facility's lease termination and associated "buyout" expense

- i. Approve lease termination buyout expense not to exceed \$83,958
- ii. Approve lease termination for 733 Marsh St., SLO - Suites 200 and 210 only -

MOTION: Deb Willems moved to approve the termination of the lease agreement in San Luis Obispo and the associated buyout expense as indicated in agenda items Gi and Gii..

SECONDED: Jackie Heidt

DISCUSSION: Meg Rydman presented information and details about the proposed lease termination and buyout expense. When our charters go for renewal, we will no longer be able to maintain any facilities in SLO county - legislation changed the rules regarding out of county resource centers. Parents were notified and surveyed before deciding to move ahead with proposing the termination. OGCS will maintain a small portion of the space in SLO. It will no longer function as a regular learning center, rather it will be open on an as needed basis.

APPROVED by a vote of 3-0

Deb Willems (Y) Hank Gallina (Y) Jackie Heidt (Y)

H. Approval of new Board member Terry Dickinson

MOTION: Jackie Heidt moved to approve new Board member Terry Dickinson.

SECONDED: Deb Willems

DISCUSSION: None

APPROVED by a vote of 3-0

Deb Willems (Y) Hank Gallina (Y) Jackie Heidt (Y)

Terry Dickinson entered the meeting 5:11pm

10. DISCUSSION/INFORMATIONAL ITEMS

A. Funding Determinations

Meg Rydman provided an update on the status of funding determinations for OGCS Buellton and Santa Barbara. Both are recommended for 100% funding, and we expect it to be approved at the SBE's meeting on May 18 and 19.

B. Board Business

- i. Melissa Barajas has stepped down as secretary, as she has moved into a different position with Olive Grove. We thank her for her service as secretary. It's up in the air who will be the next secretary.
- i. Next Board meeting logistics
 - Confirmed location for June 8 meeting - Lompoc LC
 - Discussed meeting start time - 4:00pm
 - Jackie Heidt is not able to attend the June 8 meeting.

C. New Business/Future Agenda Items

11. NEXT MEETING DATES

- June 8, 2023 - Public hearing for Local Control Accountability Plans (LCAP), 4:00pm @Lompoc Learning Center
- June 15, 2023, 4:00pm @Lompoc Learning Center

12. ADJOURNMENT

The meeting was adjourned at 5:21pm.