



OLIVE GROVE CHARTER SCHOOLS, INC.
BOARD OF DIRECTORS
REGULAR MEETING MINUTES
Thursday, May 23, 2024, 4:00 pm (Pacific Time)

MINUTES

1. **CALL TO ORDER** Jackie Heidt called the meeting of the Olive Grove Charter Schools, Inc. Board of Directors to order at 4:02pm.

2. **ROLL CALL**

Deb Willems, Board Chair	absent
Terry Dickinson	present
Hank Gallina	present
Jackie Heidt	present

3. **APPROVAL OF AGENDA**

MOTION: Jackie Heidt moved to approve the agenda with removal of closed session from the agenda.

SECONDED: Hank Gallina

DISCUSSION: The Board will not hold a closed session, since Deb is absent.

APPROVED by a vote of 3-0

Terry Dickinson (Y) Hank Gallina (Y) Jackie Heidt (Y)

4. **PUBLIC COMMENT**

None

5. **PUBLIC HEARING**

Opened Public Hearing at 4:04pm.

Meg Rydman provided an overview of the requirements for Charter Schools to complete the LCAP on or before July 1 of each year using the LCAP template adapted by the State Board of Education. OGCS, Inc. is required to prepare a separate LCAP for each school. Meg reviewed and discussed the drafts of the 2024-2025 LCAP for each Olive Grove school, which are the start of a new 3-year cycle. OGCS, Inc. worked to develop these LCAP goals based on educational partner engagement and input including data. The complete LCAP package will be presented to the Board at their next meeting, on June 13, for approval. The drafts are up for Public Hearing in order to gain any public feedback for adoption of the plan before it is finalized, approved, and submitted to the Charter Authorizer.

No public comment was made.

Closed Public Hearing at 4:21pm.

6. **APPROVAL OF CONSENT AGENDA**

MOTION: Jackie Heidt moved to approve the consent agenda as presented, which included the minutes from the Board meeting on March 14, 2024 and the check registers for the months of March and April.

SECONDED: Hank Gallina

DISCUSSION: None

APPROVED by a vote of 3-0

Terry Dickinson (Y) Hank Gallina (Y) Jackie Heidt (Y)

7. REPORTS/ TRAININGS/ PRESENTATIONS

A. Reports

i. Executive Director's Report

Meg Rydman reported that CAASPP testing is complete. Lompoc and Orcutt/Santa Maria hit 95% participation, in fact Orcutt had 100% for ELA & Math! Unfortunately Buellton and Santa Barbara did not quite reach 95% but it wasn't for a lack of trying on the staff's part.

Tomorrow, Friday, May 24, is the last day of school and graduation. Olive Grove will celebrate its Buellton and Orcutt graduates with a ceremony at 11:00am and Lompoc and Santa Barbara graduates with a ceremony at 1:30.

Meg reported to the Board Olive Grove's renewal track placement for this year. She explained that AB 1505 is legislation that was enacted in 2019 surrounding charter renewal requirements. One piece of that legislation requires the CDE to annually sort schools into renewal tracks, including 3 categories - low, middle, and high performing schools. There was a pause on the publication of this list, but it was reinstated this year. She reported that all four of the schools fall into the middle track. She is hopeful the schools will maintain that same status next year, as it will be critical heading into renewal in 2025-26.

Funding determinations for Lompoc and Orcutt will go before the Advisory Commission on Charter Schools (ACCS) at their June 4 meeting. Meg plans to be in attendance at that meeting.

Meg provided an enrollment update. As of today, Olive Grove has a total of 383 students.

40 are elementary (TK-5),

69 are middle school (6-8) and

274 are high school (9-12).

We have 58 sped and 28 EL students across the schools.

The projected enrollment across the schools for 2024-25 is 406.

Buellton is projected to enroll 38 students.

Lompoc is projected to enroll 115 students.

Orcutt/Santa Maria is projected to enroll 168 students.

Santa Barbara is projected to enroll 85 students.

ii. Board Members' Reports

None

iii. Financial Report

Dennis Ngyuen (School Business Manager, CSMC) provided a financial report through April. Revenue is under budget, largely due to timing. Expenditures are also under budget.

B. Presentations

None

C. Trainings

None

8. ACTION ITEMS

A. Approval of revision to Section 305 Expenditures of OGCS, Inc. Fiscal Policies and Procedures

MOTION: Jackie Heidt moved to approve the revision to Section 305 Expenditures of OGCS, Inc. Fiscal Policies and Procedures

SECONDED: Hank Gallina

DISCUSSION: Meg Rydman explained that this revision will expand the options for determining the shared allocation of expenditures to include usage and ADA, and it specifies that the method will be determined for the entirety of the fiscal year at the time of its initial budget adoption. There is phrasing to allow for changes midyear, if conditions dictate. Also, “central office” replaces “District Office”.

APPROVED by a vote of 3-0

Terry Dickinson (Y) Hank Gallina (Y) Jackie Heidt (Y)

B. Approval of Accelerate Quote 2024-25

MOTION: Jackie Heidt moved to approve the Accelerate quote for 2024-25.

SECONDED: Hank Gallina

DISCUSSION: Meg Rydman explained that this purchase will secure our selected curriculum for Olive Grove students in grades TK-5 for the 2024-25 school year. Accelerate is the same curriculum we used for the last two school years. This quote includes the online curriculum at a total estimated cost of \$18,095, workbooks at a total estimated cost of \$8,360, and materials kits for student use at a total estimated cost of \$21,175, as well as platform support and on-demand training for staff, at a cost of \$625. The total estimated cost amounts to \$48,255. Actual costs will be based on total elementary enrollment.

APPROVED by a vote of 3-0

Terry Dickinson (Y) Hank Gallina (Y) Jackie Heidt (Y)

C. Approval of FlexPoint Quote 2024-25

MOTION: Jackie Heidt moved to approve the FlexPoint quote for 2024-25.

SECONDED: Hank Gallina

DISCUSSION: Meg Rydman explained that this purchase will secure our selected curriculum for Olive Grove students in grades 6-12 for the 2024-25 school year. FlexPoint is the same curriculum we started using this school year, and overall, we are happy with it. This quote includes the primary online curriculum on page 1 at a total estimated cost of \$82,003.75, as well as the ability to create our own courses in the Buzz platform for English Language Development (ELD) and a new orientation course, which is reflected on page 4 at a total estimated cost of \$1,125. All told, the total estimated cost amounts to \$83,128.75. Actual costs will be based on total 6-12th grade enrollment.

APPROVED by a vote of 3-0

Terry Dickinson (Y) Hank Gallina (Y) Jackie Heidt (Y)

D. Approval of IXL Quote 2024-25

MOTION: Jackie Heidt moved to approve the IXL quote for 2024-25.

SECONDED: Hank Gallina

DISCUSSION: Meg Rydman explained that this purchase will secure our intervention platform for the 2024-25 school year. This is the same platform we have used for this purpose for a number of years. The total estimated cost is \$9,600.

APPROVED by a vote of 3-0

Terry Dickinson (Y) Hank Gallina (Y) Jackie Heidt (Y)

E. Approval of Renaissance Quote 2024-25

MOTION: Jackie Heidt moved to approve the Renaissance quote for 2024-25.

SECONDED: Hank Gallina

DISCUSSION: Meg Rydman explained that this purchase will secure our internal benchmark assessment platform for the 2024-25 school year. This is the same platform we have used for this purpose for a number of years. The total estimated cost is \$13,165.37.

APPROVED by a vote of 3-0

Terry Dickinson (Y) Hank Gallina (Y) Jackie Heidt (Y)

F. Approval of 4th Amendment to lease for Buellton facility

MOTION: Jackie Heidt moved to approve the 4th Amendment to lease for Buellton facility.

SECONDED: Hank Gallina

DISCUSSION: Meg Rydman explained that the term of the current lease for Buellton expires on July 31, 2024. This amendment extends the lease for Buellton learning center facility until June 30, 2026, to match the term of the charter. Additionally, this amendment surrenders suite 103B, which is approximately 938 square feet of space that is detached from the other suites. The reduced square footage will adequately serve the needs of the school and the organization, and giving up the space is a cost-saving measure. The base rent effective August 1, 2024 will be \$3,861/month, which represents a cost savings of \$1,500 per month because if we maintained suite 103B, the base rent would have been \$5,361/month effective August 1.

APPROVED by a vote of 3-0

Terry Dickinson (Y) Hank Gallina (Y) Jackie Heidt (Y)

G. Approval of increase to \$12,500 for the maximum annual employer contribution to employee health benefits, effective for fiscal year 2024-25

MOTION: Jackie Heidt moved to approve the increase to \$12,500 for the maximum annual employer contribution to employee health benefits, effective for the next benefit year.

SECONDED: Hank Gallina

DISCUSSION: Meg Rydman explained that we are projecting another 10% rise in costs for benefits, which will result in additional employees needing to pay out of pocket for basic medical plans. This action will increase the employer's contribution commensurate with increased costs for benefits plans. The aim is to cover the cost of an individual employee's basic health benefits (basic medical, dental, and vision). Costs for richer plans and/or for covering family members may require an employee's contribution. This increase is accounted for in our initial budget planning, and it could amount to a total of approximately \$60,000 additional cost for 2024-25 over the current benefits contribution amount, depending on employee benefits elections. We aren't in a fiscal position to increase salary schedules at this time, but this is an increase we can accommodate for our employees.

APPROVED by a vote of 3-0

Terry Dickinson (Y) Hank Gallina (Y) Jackie Heidt (Y)

H. Approval to change Executive Director position title to Superintendent

MOTION: Jackie Heidt moved to approve the change of the title Executive Director to Superintendent.

SECONDED: Hank Gallina

DISCUSSION: Meg Rydman explained that this proposed change will allow for more common understanding in the broader educational sphere of the role and position, thereby introducing a higher degree of familiarity with what we do and who we are. The duties of the OGCS, Inc. Executive Director mirror those of a superintendent. OGCS, Inc. operates as a nonprofit public benefit corporation, and in many ways, it also operates very much like a small school district. "Executive Director" is the title most commonly held by leaders of nonprofit organizations,

while those in the education field are accustomed to the title of “Superintendent” for the leader of a group of connected schools.

APPROVED by a vote of 3-0

Terry Dickinson (Y) Hank Gallina (Y) Jackie Heidt (Y)

9. DISCUSSION/INFORMATIONAL ITEMS

A. Board Business

None

B. New Business/Future Agenda Items

- i. Local Indicators, LCAPs, and 2024-25 Budgets
- ii. 2023-24 Board Meeting Dates and Major Agenda Items
- iii. Meg advised the Board members to bring their calendars to the June meeting to prepare to set at least the August date for a Board meeting.

10. CLOSED SESSION

Removed from the agenda.

11. NEXT MEETING DATE

- June 13, 2024, 4:00pm

12. ADJOURNMENT

The meeting was adjourned at 4:52pm.

Minutes submitted by Terry Dickinson, OGCS, Inc. Board Secretary

Terry Dickinson



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Files

OGCS Inc. Regular Board Meeting MINUTES 05-23-2024.pdf

May 24, 2024 02:33:37 UTC

Activity

 Meg Rydman	created the document	May 24, 2024 02:33:47 UTC
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 Meg Rydman	sent the document to tedickins@hotmail.com	May 24, 2024 02:34:09 UTC
 Terry Dickinson	first viewed document	May 24, 2024 03:25:37 UTC
IP: 2a01:111:f400:7e89::100		
 Terry Dickinson	signed the document	May 24, 2024 03:32:23 UTC
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