



OLIVE GROVE CHARTER SCHOOLS, INC.
BOARD OF DIRECTORS
REGULAR MEETING MINUTES
Thursday, August 7, 2024, 4:00 pm (Pacific Time)

MINUTES

1. **CALL TO ORDER** Deb Willems called the meeting of the Olive Grove Charter Schools, Inc. Board of Directors to order at 4:04pm.
2. **ROLL CALL**

Deb Willems, Board Chair	present
Terry Dickinson	absent - <i>Jackie Heidt will act as secretary for this meeting</i>
Hank Gallina	present
Jackie Heidt	present
3. **APPROVAL OF AGENDA**

MOTION: Deb Willems moved to approve the agenda as presented.
SECONDED: Hank Gallina
DISCUSSION: None
APPROVED by a vote of 3-0
Deb Willems (Y) Hank Gallina (Y) Jackie Heidt
4. **PUBLIC COMMENT**

None
5. **APPROVAL OF CONSENT AGENDA**

MOTION: Deb Willems moved to approve the consent agenda as presented, which included the minutes from the Board meeting on June 13, 2024 and the check register for the month of June.
SECONDED: Hank Gallina
DISCUSSION: None
APPROVED by a vote of 3-0
Deb Willems (Y) Hank Gallina (Y) Jackie Heidt
6. **REPORTS/ TRAININGS/ PRESENTATIONS**
 - A. **Reports**
 - i. Superintendent's Report
Meg Rydman reported that the summer was productive and restorative. She is happy to recognize that this is Olive Grove's 10th school year, and we will be celebrating all year long. This year will also focus a great deal on preparing for charter renewal - we plan to submit our charter renewal petitions to our local districts next summer.

We kicked off our 10th year with our back to school meeting yesterday. Everyone was there (except our tutors who returned to work today). We're starting the year with 39 employees, with 2 open positions (learning center director for Santa Barbara and Buellton and a new position of a part time tutor located in Orcutt.

Staff is geared up and excited to start the year. We have many plans for enhancing our offerings. It's our 2nd year of implementation of FlexPoint. There are plans for parent/guardian workshops, many in-person offerings and workshops for students, and robust professional development and support for our staff. No major programmatic changes necessitated by summer trailer bills.

We had an initial preview peak at our state assessment results - more information will be presented to the Board likely in September.

Enrollment - Meg indicated the expected enrollment for the first day of the school year is 394 students, plus 11 students who are pending completion of paperwork.

- 47 are elementary (TK-5),
- 63 are middle school (6-8) and
- 284 are high school (9-12).
- Across the schools, 63 students are in special education, 38 are English Learners, and there are 4 whose language acquisition status is TBD.
- Buellton: 36
- Lompoc: 121
- Orcutt: 165
- SB: 72

ii. Board Members' Reports

Hank commented that he recently learned about and has been studying artificial intelligence for the last 3 or 4 months. He asked about how Olive Grove is looking at it or using it. Meg Rydman explained that OGCS is actively addressing AI. AI has already been incorporated into OGCS's plagiarism procedures, and several teachers are taking a proactive approach in attending workshops and webinars on the topic. OGCS continues to learn about effective and ethical use of AI in its programming, and is taking the stance that students need to be taught how to appropriately use AI.

iii. Financial Report - *through May*

Dennis Nguyen gave a report on the financial's through May. It seems long ago at this point, but May is the most recently closed month. He provided information comparing actuals from the month of May against budgeted financials. Overall, Olive Grove is in a good financial position.

B. Presentations

2022-23 Teaching Assignment Monitoring Outcomes (TAMO) by Full-Time Equivalency Data

Meg Rydman presented updated data on the Teaching Assignment Monitoring Outcomes (TAMO). She explained that the California Department of Education (CDE) recently released the 2022-23 TAMO by Full-Time Equivalency data report on DataQuest. The CDE will report 2022-23 TAMO data for each LEA on the 2024 California School Dashboard (Dashboard) as part of the Priority 1 Local Indicator. Since the 2022-23 TAMO data was unavailable at the time that she reported the local indicator data to the governing board in June, she is reporting the 2022-23 TAMO data today, which is the next available meeting of the governing board/body.

C. Trainings

None

7. ACTION ITEMS

A. Approval of revised Independent Study Policy

MOTION: Deb Willems moved to approve the revised Independent Study Policy.

SECONDED: Jackie Heidt

DISCUSSION: Meg Rydman explained that Senate Bill 153, the budget trailer bill, necessitated some very minor changes to the OGCS Independent Study Policy. Changes include revising any instance of Director to Superintendent to reflect the recent title change, as well as changing the number of days that will trigger the requirement to sign an independent study agreement. Additionally, more extensive language addressing short term independent study was deleted, since OGCS only offers long term independent study.

APPROVED by a vote of 3-0

Deb Willems (Y) Hank Gallina (Y) Jackie Heidt

B. Approval of revised Title IX Policy

MOTION: Deb Willems moved to approve the revised Title IX Policy.

SECONDED: Jackie Heidt

DISCUSSION: Meg Rydman explained that new Title IX regulations went into effect August 1, 2024 which require an updated Title IX policy. She further explained some background information about Title IX and key changes in the new regulations. She mentioned that previously the Title IX and the Harassment, Intimidation, Discrimination and Bullying policies were combined, but due to the complexity of Title IX, our legal counsel recommends that the Harassment, Intimidation, Discrimination and Bullying Policy be independent from Title IX. Meg specified that the new Title IX policy is written to apply to conduct occurring on or after August 1, 2024, and the previous Title IX policy applies to conduct occurring on or before 7/31/24. Consideration of approval of the revised, separate Harassment, Intimidation, Discrimination and Bullying Policy will take place at the next Board meeting, in September.

APPROVED by a vote of 3-0

Deb Willems (Y) Hank Gallina (Y) Jackie Heidt

C. Approval of the pursuit of the application for Title V funding for Olive Grove Charter - Buellton

MOTION: Deb Willems moved to approve the pursuit of the application for Title V funding for Olive Grove Charter - Buellton.

SECONDED: Jackie Heidt

DISCUSSION: Meg Rydman explained that it came to our attention after approving the application for Title I, II, and IV for all four schools that Buellton potentially qualifies for additional Federal Title V funding. Dennis Nguyen provided info about how funds can be used, explaining that it's similar to other Title funds and that Buellton qualifies because of the school's rural status.

APPROVED by a vote of 3-0

Deb Willems (Y) Hank Gallina (Y) Jackie Heidt

D. Review and Possible Approval of Compensation Comparability Study for Charter School Executive Directors and Superintendents

MOTION: Deb Willems moved to approve the Compensation Comparability Study for Charter School Executive Directors and Superintendents.

SECONDED: Jackie Heidt

DISCUSSION: Deb Willems explained that the school's legal counsel prepared the compensation study so the Board can be sure that the compensation they are offering the superintendent is the "going rate".

APPROVED by a vote of 3-0

Deb Willems (Y) Hank Gallina (Y) Jackie Heidt

E. Oral Report of Salary, Salary Schedule, or Compensation Paid in the Form of Fringe Benefits to Superintendent
Deb Willems reported out the fiscal components of the amendment to the Superintendent's employment agreement in item 7F, including base salary, benefits, and STRS. She noted that the annual salary is wholly in keeping with the compensation comparability study the Board just approved.

F. Review and Possible Approval of Employment Agreement Amendment for Superintendent

MOTION: Deb Willems moved to approve the Employment Agreement Amendment for the Superintendent.

SECONDED: Jackie Heidt

DISCUSSION: None

APPROVED by a vote of 3-0

Deb Willems (Y) Hank Gallina (Y) Jackie Heidt

8. DISCUSSION/INFORMATIONAL ITEMS

A. Board Business

None

B. New Business/Future Agenda Items

None - Jackie will likely not be able to attend the next meeting.

9. NEXT MEETING DATE

- September 12, 2024

10. ADJOURNMENT

The meeting was adjourned at 4:48pm.

Minutes submitted by Jackie Heidt, OGCS, Inc. Vice President

Jackie Heidt
