



OLIVE GROVE CHARTER SCHOOLS, INC.

BOARD OF DIRECTORS

REGULAR MEETING AGENDA

Thursday, November 14, 2024, 4:00 pm (Pacific Time)

820 N. H St., Lompoc, CA 93436

5200 Clapboard Creek Dr., Jacksonville, FL 32226

Public access in person at the above locations or at any OGCS learning center or via telephone

Dial phone number: 219-401-0067, Enter PIN: 143 802 376#

AGENDA

1. CALL TO ORDER

2. ROLL CALL

Deb Willems, Board Chair _____
Terry Dickinson _____
Hank Gallina _____
Jackie Heidt _____
Ivette Martinez _____

3. APPROVAL OF AGENDA

The Board will take action to approve the agenda as presented/amended.

4. PUBLIC COMMENT

Public comment may be made on non-agenda or agenda items. The total time for this purpose shall not exceed thirty (30) minutes, with no more than fifteen (15) minutes allotted to comments on non-agenda items and no more than fifteen (15) minutes allotted to comments on agenda items. The Board is prohibited from taking action on any item that is not part of the published agenda.

Public comments may be made verbally (in person by submitting a speaker form before the start of the meeting; remotely by phone by indicating a wish to make public comment) OR they may be submitted in writing via email to publiccomment@olivegrovecharter.org before the start of the meeting. Written public comments must be received prior to the start of the meeting, and they should be limited to 500 words. Comments submitted by email will be read aloud by the secretary, a Board Member, or their designee in the order in which they were received. Any written comments that exceed the total limit will be included as part of the record but not read during the meeting.

5. APPROVAL OF CONSENT AGENDA

These agenda items compose the consent agenda and unless removed by the request of a Board member will be approved by the Board as a group as the first action on the agenda. Each item approved shall be deemed to have been read in full and adopted as recommended.

A. Approval of Minutes - Minutes of Regular Board Meeting, September 16, 2024

B. Approval of Check Register - September

6. REPORTS/ TRAININGS/ PRESENTATIONS

A. Reports

- i. Superintendent's Report
- ii. Board Members' Reports
- iii. Financial Report - *through September*

B. Presentations

None

C. Trainings

- i. Annual Board Training - Brown Act & Conflict of Interest

7. ACTION ITEMS

A. Approval of the Renewal of OGCS, Inc. Board member Deb Willems's Term

With this action, Deb Willems's term will be renewed through November 2027.

B. Annual Board Organizational Items

- i. Election of Chairperson of the Olive Grove Charter Schools, Inc. Board of Directors
- ii. Election of Officers of the Olive Grove Charter Schools, Inc. Corporation

C. Approval of Resolution Delegating Authority to Personnel to Act on Board's Behalf

Approval designates Charter Personnel Authorized to Act as District Agents, including Deb Willems/Board Chair and Meg Rydman/Superintendent. It also designates Charter Personnel Authorized for Release of Commercial and Payroll Warrants from the Santa Barbara County Education Office, including Deb Willems/Board Chair, Meg Rydman/Superintendent, and Mari Michel/ Director of Fiscal Services & Facilities.

D. Approval of Certification of Signatures

A motion will approve the personnel listed on the certification of signatures form. The signatures themselves will be gathered at the Board meeting and/or after the fact.

Santa Barbara County Education Office's (SBCEO) School Business Advisory Services requires districts and LEAs to update their authorized signature forms annually. These signatures authorize the individuals to sign orders in the board's name and must therefore be board approved. Their office uses information to verify information and validate signatures on the documents they audit and release from their office. The related "Resolution Delegating Authority to Personnel to Act on Its Behalf" was presented for approval in the action item above.

E. Approval of Resolution Authorizing Olive Grove Charter School Lompoc to Request Community Development Block Grant (CDBG) Funds

The City of Lompoc Human Service Grant Program provides minimum grants of \$15,000 to local nonprofits that provide public human services for basic and critical needs such as food, shelter, clothing, and personal protection to Lompoc low-income residents. Some additional research is necessary to determine our eligibility for the grant, but approval of this resolution will allow the Superintendent to move forward with the grant application, if appropriate.

F. Approval of Proposition 28 Expenditure Plans for each Olive Grove Charter School

California Education Code 8820(e) requires that each school site create an annual expenditure plan as a condition of receiving Proposition 28 Arts and Music in Schools funding. These plans are not required to be submitted to the CDE nor are they required to be posted to the school's website.

- i. Olive Grove Charter - Buellton Proposition 28 Expenditure Plan

- ii. Olive Grove Charter - Lompoc Proposition 28 Expenditure Plan
- iii. Olive Grove Charter - Orcutt/Santa Maria Proposition 28 Expenditure Plan
- iv. Olive Grove Charter - Santa Barbara Proposition 28 Expenditure Plan

G. Approval of 7th Amendment to lease for Santa Barbara facility

This amendment releases a portion of the space at the Santa Barbara Learning Center effective December 1, reducing the footprint by 1050 square feet. This reduces the base rent by \$1,914 per month and reduces the common area expenses by \$1,153 per month. The current lease was set to expire on July 31, 2025; this amendment extends the lease until July 31, 2028, with an added caveat that will allow Olive Grove to terminate early dependent on charter renewal. Effective December 1, 2024, the base rent will be \$11,835.70 per month, and it will increase by 3% on December 1 of each year thereafter.

8. DISCUSSION/INFORMATIONAL ITEMS

A. Board Business

B. New Business/Future Agenda Items

- i. 2024-25 Board Meeting Dates

9. NEXT MEETING DATE

- December 12, 2024

10. ADJOURNMENT

In compliance with the Americans with Disabilities Act (“ADA”) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the OGCS, Inc. Office.

Olive Grove Charter Schools, Inc. Mission Statement

The mission of Olive Grove Charter School is to prepare students with the skills necessary to self-advocate, communicate effectively, utilize technology responsibly, and pursue higher education or the workforce on their path to becoming successful adults. With the supportive leadership of their parents/guardians, credentialed teachers, and support team, our students utilize a rigorous, standards-based, online curriculum. Olive Grove is committed to an educational environment where TK-12 students excel at completing coursework and learning independently.

Olive Grove Charter Schools, Inc. Core Values

- *Partnership*
 - *Entire team working together to achieve the same goal*
 - *Parent involvement*
 - *Staff involvement and support*
 - *Accountability for all learning partners*
 - *Building trust*
- *Engagement*
 - *Individualized, personalized support*
 - *Learner-centered*
 - *Rigorous curriculum*
 - *Adaptability, flexibility*
 - *Learning centers (safe space, optional in-person support)*
- *Empowerment*
 - *Fostering self-reliance*
 - *Self-advocacy*
 - *Responsibility*
 - *Resilience*

- *Independence*
- *Compassion*
 - *Understanding and responding to individual students' situations*
 - *Modeling and instilling equity and respect*
 - *Prioritizing integrity*
 - *Cultivating kindness*
 - *Inclusive and accommodating*