



OLIVE GROVE CHARTER SCHOOLS, INC.
BOARD OF DIRECTORS
REGULAR MEETING MINUTES
Thursday, January 16, 2025, 4:00 pm (Pacific Time)

MINUTES

1. **CALL TO ORDER** Deb Willems called the meeting of the Olive Grove Charter Schools, Inc. Board of Directors to order at 4:01pm.
2. **ROLL CALL**

Deb Willems, Board Chair	present
Terry Dickinson	present
Hank Gallina	present
Jackie Heidt	absent
Ivette Martinez	present
3. **APPROVAL OF AGENDA**

MOTION: Deb Willems moved to approve the agenda as presented.
SECONDED: Terry Dickinson
DISCUSSION: None
APPROVED by a vote of 4-0
Deb Willems (Y) Terry Dickinson (Y) Hank Gallina (Y) Ivette Martinez (Y)
4. **PUBLIC COMMENT**

None
5. **APPROVAL OF CONSENT AGENDA**

MOTION: Deb Willems moved to approve the consent agenda as presented, which included the minutes from the Board meeting on December 12, 2024 and the check register for the month of November.
SECONDED: Terry Dickinson
DISCUSSION: None
APPROVED by a vote of 4-0
Deb Willems (Y) Terry Dickinson (Y) Hank Gallina (Y) Ivette Martinez (Y)
6. **REPORTS/ TRAININGS/ PRESENTATIONS**
 - A. **Reports**
 - i. Superintendent's Report

Meg Rydman reported that second semester began Monday, and everyone is off and running. Next week, our CDE representative for our authorizer will conduct a virtual site visit. Thank you to the Board members for their willingness to participate.
Olive Grove is wrapping up art workshops, and music workshops are in the works.

As of today, there are 411 students enrolled, plus 20 pre-enrolled. Pre-enrolled means they have completed registration paperwork and are awaiting orientation and/or signed, finalized independent study agreements. At this point, enrollment is exceeding 1st interim budgeted enrollment estimates.

- 40 (+2 pre-enrolled) are elementary (TK-5),
- 71 (+5 pre-enrolled) are middle school (6-8) and
- 300 (+13 pre-enrolled) are high school (9-12).
- There are currently 67 sped and 33 EL students, +2 TBD (new students), across the schools.

Olive Grove brought in virtual ed specialists to support sped students to allow for continued enrollment. Lompoc is the only school with a waitlist at this point. If all pre-enrolled and accepted students complete the process, the schools will almost reach capacity.

Olive Grove enrolls for the current school year through end of February, as space allows, and planning is beginning for next year's enrollment. The 2025-26 intent to return survey will go out in February, in preparation for a lottery in late March, if it is needed.

Deb Willems asked if Olive Grove had seen any students displaced by the LA fires, and Meg Rydman indicated not to her knowledge, though the county is preparing for that possibility.

ii. Board Members' Reports

None. Hank Gallina asked for an update on AI in the schools, which will be touched on in the Teaching & Learning Updates presentation.

iii. Financial Report - *through November*

Dennis Nguyen gave a report on the financials through November. He gave details of budgeted versus actual revenues and expenditures for the 2024-25 fiscal year through the end of November. He also mentioned that Olive Grove Buellton's funding determination will be submitted by the February 1, 2025 deadline. Buellton is the only school up for a funding determination this school year.

B. Presentations

- i. Teaching & Learning Updates -*Presented by Lea Lippincott, Teaching & Learning Support Coordinator*
Lea Lippincott OGCS's Teaching & Learning Support Coordinator presented information and data on the topics of curriculum, preparation for state testing, and interventions.

C. Trainings

None

7. ACTION ITEMS

A. Approval of 2023-24 School Accountability Report Cards (SARC) for each Olive Grove Charter School

- i. 2023-24 SARC -Olive Grove Charter-Buellton
- ii. 2023-24 SARC -Olive Grove Charter-Lompoc
- iii. 2023-24 SARC -Olive Grove Charter-Orcutt/Santa Maria
- iv. 2023-24 SARC -Olive Grove Charter-Santa Barbara

MOTION: Deb Willems moved to approve the 2023-24 SARCS for each Olive Grove school.

SECONDED: Hank Gallina

DISCUSSION: Meg explained that State law requires that schools annually prepare and distribute a School Accountability Report Card (SARC). A similar requirement is also contained in the federal Elementary and Secondary Education Act (ESEA). The purpose of the SARC is to provide parents/guardians and the community with important information about each school. SARCs must be updated annually, reviewed and approved by the school's Governing Board, and published by February 1. The CDE provides an electronic SARC template available

through an online web application with much of the required data pre-populated. It allows local education agencies (LEAs) to input the remaining information as well as review and correct some portions of the pre-populated data, if necessary.

APPROVED by a vote of 4-0

Deb Willems (Y) Terry Dickinson (Y) Hank Gallina (Y) Ivette Martinez (Y)

8. DISCUSSION/INFORMATIONAL ITEMS

A. Board Business

- i. Meg Rydman and members of the Board discussed the new requirement for all Board members to participate in ethics training and timelines and options for completing the training.

B. New Business/Future Agenda Items

None

9. NEXT MEETING DATE

- February 13, 2025

10. ADJOURNMENT

The meeting was adjourned at 5:04pm.

Minutes submitted by Terry Dickinson, OGCS, Inc. Board Secretary

Terry Dickinson
