



OLIVE GROVE CHARTER SCHOOLS, INC.

BOARD OF DIRECTORS

REGULAR MEETING AGENDA

Thursday, March 6, 2025, 4:00 pm (Pacific Time)

820 N. H St., Lompoc, CA 93436

5200 Clapboard Creek Dr., Jacksonville, FL 32226

*Public access in person at the above locations or at any OGCS learning center or via telephone*

Dial phone number: 219-401-0067, Enter PIN: 143 802 376#

## AGENDA

### 1. CALL TO ORDER

### 2. ROLL CALL

Deb Willems, Board Chair \_\_\_\_\_  
Terry Dickinson \_\_\_\_\_  
Hank Gallina \_\_\_\_\_  
Jackie Heidt \_\_\_\_\_  
Ivette Martinez \_\_\_\_\_

### 3. APPROVAL OF AGENDA

*The Board will take action to approve the agenda as presented/amended.*

### 4. PUBLIC COMMENT

*Public comment may be made on non-agenda or agenda items. The total time for this purpose shall not exceed thirty (30) minutes, with no more than fifteen (15) minutes allotted to comments on non-agenda items and no more than fifteen (15) minutes allotted to comments on agenda items. The Board is prohibited from taking action on any item that is not part of the published agenda.*

*Public comments may be made verbally (in person by submitting a speaker form before the start of the meeting; remotely by phone by indicating a wish to make public comment) OR they may be submitted in writing via email to [publiccomment@olivegrovecharter.org](mailto:publiccomment@olivegrovecharter.org) before the start of the meeting. Written public comments must be received prior to the start of the meeting, and they should be limited to 500 words. Comments submitted by email will be read aloud by the secretary, a Board Member, or their designee in the order in which they were received. Any written comments that exceed the total limit will be included as part of the record but not read during the meeting.*

### 5. APPROVAL OF CONSENT AGENDA

*These agenda items compose the consent agenda and unless removed by the request of a Board member will be approved by the Board as a group as the first action on the agenda. Each item approved shall be deemed to have been read in full and adopted as recommended.*

**A. Approval of Minutes** - Minutes of Regular Board Meeting, February 13, 2025

**B. Approval of Check Register** - January

### 6. REPORTS/ TRAININGS/ PRESENTATIONS

## **A. Reports**

- i. Superintendent's Report
- ii. Board Members' Reports
- iii. Financial Report - *through January*

## **B. Presentations**

- i. Orcutt/Santa Maria Learning Center Update -*Presented by Eva Munoz, Interim Learning Center Director*
- ii. Data Study -*Presented by Meg Rydman, Superintendent*

## **C. Trainings**

None

## **7. ACTION ITEMS**

### **A. Approval of FY24/25 Revised Operating Budgets**

*The OGCS operating budgets were reviewed and revised to align with current enrollment, revenue, and expenditure expectations and in order to prepare for submission of the second interim reports.*

- i. Revised Budget - Olive Grove Charter-Buellton
- ii. Revised Budget - Olive Grove Charter-Lompoc
- iii. Revised Budget - Olive Grove Charter-Orcutt/Santa Maria
- iv. Revised Budget - Olive Grove Charter-Santa Barbara

### **B. Approval of FY24/25 Second Interim Reports**

*California Education Code (EC) Section 47604.33 and the MOU between the State Board of Education (SBE) and the SBE-authorized charter school, the charter school must submit the second interim report by March 15 of the current fiscal year. The second interim report submission includes changes to the operating budget revised in December through January 31 of current fiscal year.*

- i. Second Interim Report - Olive Grove Charter-Buellton
- ii. Second Interim Report - Olive Grove Charter-Lompoc
- iii. Second Interim Report - Olive Grove Charter-Orcutt/Santa Maria
- iv. Second Interim Report - Olive Grove Charter-Santa Barbara

### **C. Approval of the selection of a firm to conduct audit and tax preparation services for the fiscal year ending June 30, 2025**

*Once the books are closed for the school year, an independent auditor must conduct a final audit of the charter school's financial records. The selected auditor must be designated as active by the State Controller's Office in order to perform K-12 Local Education Agency audits. EC 41020(b)(3) requires that LEAs file their annual financial audit contracts for the upcoming fiscal year with their county education office by April 1. Olive Grove must also provide information on our selected auditor to our authorizer by April 1 annually.*

### **D. Approval of revised Olive Grove Charter Schools, Inc. Graduation Requirements**

*The State of California has imposed additional minimum graduation requirements for students graduating in future school years.*

## **8. DISCUSSION/INFORMATIONAL ITEMS**

### **A. Board Business**

- i. Reminder - Form 700 -due by April 1

### **B. New Business/Future Agenda Items**

- i. 2024-25 Board Meeting Dates

## 9. NEXT MEETING DATE

- May 8, 2025

## 10. ADJOURNMENT

***In compliance with the Americans with Disabilities Act (“ADA”) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the OGCS, Inc. Office.***

### Olive Grove Charter Schools, Inc. Mission Statement

*The mission of Olive Grove Charter School is to prepare students with the skills necessary to self-advocate, communicate effectively, utilize technology responsibly, and pursue higher education or the workforce on their path to becoming successful adults. With the supportive leadership of their parents/guardians, credentialed teachers, and support team, our students utilize a rigorous, standards-based, online curriculum. Olive Grove is committed to an educational environment where TK-12 students excel at completing coursework and learning independently.*

### Olive Grove Charter Schools, Inc. Core Values

- *Partnership*
  - *Entire team working together to achieve the same goal*
  - *Parent involvement*
  - *Staff involvement and support*
  - *Accountability for all learning partners*
  - *Building trust*
- *Engagement*
  - *Individualized, personalized support*
  - *Learner-centered*
  - *Rigorous curriculum*
  - *Adaptability, flexibility*
  - *Learning centers (safe space, optional in-person support)*
- *Empowerment*
  - *Fostering self-reliance*
  - *Self-advocacy*
  - *Responsibility*
  - *Resilience*
  - *Independence*
- *Compassion*
  - *Understanding and responding to individual students’ situations*
  - *Modeling and instilling equity and respect*
  - *Prioritizing integrity*
  - *Cultivating kindness*
  - *Inclusive and accommodating*